

OTISCO TOWNSHIP
Preliminary

ZONING BOARD of APPEALS Mandatory Meeting MINUTES for January 10, 2022

Members Present: John Feuerstein – Board Member, Laura Staats – Secretary, Jim Tarkowski – Alternate Board Member;
Also present: Ethan Walthorn – Zoning Administrator, Glenn Geiger – ZBA Alternate Board Member

Call to Order: John called the meeting to order at 7:15 p.m. The Pledge of Allegiance was recited.

Agenda: Motion made to approve the agenda as written. Passed 3 - 0

Approve Minutes: The corrected minutes for the Braman variance from the November 8, 2021 meeting were reviewed. Motion was made and supported, passed 3 - 0

Board Reports:
Zoning

Zoning Administrator, Ethan made a few comments on the included written zoning report regarding the burned-out trailer on Button Road. The owner said he would remove it and hasn't. The township now has a court order to allow the township to remove and is in the process of getting bids to have the burned trailer removed.

Octagon house on Whites Bridge Road has been notified by certified mail to clean up the property and received a citation, and given a court date.

Chicken Coop on Hawley Highway not meeting setbacks. Chicken coops have been relocated to meet zoning requirements.

Lands Splits and divisions: J & C Zahm applied for land splits, Planning Commission approved. D Rasch applied for a land split and was approved.

Complaint: Pole Barn addition onto an existing barn on Palmer Road. No permit was applied for and the construction did not meet property line setbacks. The landowner has been notified that they need to demolish the structure and have the land surveyed.

Application for a level II Home-based business on Ingalls Road went before the Planning Commission.

Planning Commission will review a Special Land Use application for construction of a new home on A-C property on Ellis Road.

Complaint of a junk vehicle on Flat River Trail.

Application for outdoor gathering the Zvirzdinis of IX Productions of the Lowell Classic Gravel Road Race will again hold its annual bike race on Otisco Township roads in April.
See written reports.

Planning Commission: Meeting canceled due to bad weather.

Old Business: None

New Business: None

**Election of
Zoning Board Officers:** Motion made and seconded, the vote was taken, Joe Tarkowski, Chairman John Feuerstein, co-chairperson, Laura Staats, Zoning Board of Appeals Secretary. Glenn Geiger and Jim Tarkowski, Alternates.
passed 3 - 0

Public Comment: None

Zoning Board of Appeals

Member Comment: That all final board decisions made regarding lands cause a report to be generated in a format that can be given to the landowner with a copy kept on file in the township office defining the final decision. This will include the signature of the zoning administrator. The title of the document is to be the **Zoning Board of Appeals Land Use Final Decision.**

Meeting Dates: Motion made to have January as a mandatory meeting date for the election of officers, plus three additional scheduled meetings throughout the remainder of the calendar year. Dates to be determined by the zoning administrator. 3-0

Next Proposed Agenda: Review and approve the minutes for January 10, 2022 meeting.

Adjourn: Motion to adjourn the meeting seconded.
Passed: 3-0 adjourned at 8:03 PM

Next Meeting: Ethan will send a notification when there is a scheduled meeting to take place at 7:00 pm at the Otisco Township Hall when there is new business.

Respectfully submitted,
Laura J Staats, Secretary