

**OTISCO TOWNSHIP REGULAR MEETING
DECEMBER 10, 2019 @ 7:00 P.M.
OTISCO TOWNSHIP HALL**

The meeting was called to order by Supervisor, Joseph Daller.

Roll Call: Joseph Daller, Supervisor; Cara Johnson, Treasurer; Dan Zeigler, Trustee;
Ben Oatley, Trustee; Lynda Sower, Clerk

Pledge of Allegiance was recited.

Approval of Agenda: Daller had something to add to the agenda; under VII-a. Guest, Kyle Butler, and VIII-d. Deleted. Daller moved that the agenda be approved with these changes and Oatley supported. 5-0 approved

Public Comment: NONE

Approval of Minutes: November 12, 2019 – Johnson moved that the minutes be approved and Daller supported. 5-0 approved

Approval of Bills and Payroll: Johnson moved to approve the bills and payroll and Oatley supported. 5-0 approved

Payroll	\$ 8,697.94
Accts. Payable	<u>\$10,847.99</u>
TOTAL	\$19,545.95

Communications: Daller reported communications from the following people;

Letter from State Tax Commission about the assessor, Sally Frain, she will be able to continue to be our assessor

Notice from Life EMS about the retirement of Jani Millard

Email about the new contact person for Life EMS – Craig Dodge

Notes from region 8 meeting

MTA training What Boards Needs to Know

MTA training Board of Review

Johnson reported that she had received 4 emails and 2 surveys from the newsletter.

Guest, Kyle Butler: Kyle presented an informative presentation about the IM Safe Ionia and Montcalm Secure & Friendly Environment Child Advocacy Center. This program was created in Oct 2014 for children in Ionia and Montcalm that have been abused. In Oct. 2016 they were accredited by the National Children's Alliance, this is a high honor for the people involved. In 2015 they became 510(3)c certified as a none profit – they receive grants and are run with volunteers. In 2019 they have interviewed 282 children. This shows how much the program is needed. They have a Face book and Website available for the public to see more about the program.

Reports:

Township Deputy: Duty Veenstra shared some statistics about the past month. Accidents – Breaking and Entering – Pouching complaint. Veenstra has a new trainee riding with him, Jason Tobar. There is a new reach out program from the Sheriff Department and the board was asked if they would let them come and talk to us. Daller ask the board if anyone would vote no and not want to talk with them. The board's response was they would like to talk with them.

Assessor: The board members had a report from Sally Frain, the assessor.

Planning Commission: Johnson reported that the Planner was at their last meeting. They have a rough draft of a Wind Ordinance from the Lawyer. Tammi's Tax Service Home Based Business permit was renewed.

ZBA: Zeigler reported that they had two variances on Zahm Rd. which were approved, Jeff Hunter and Patrick Haney.

Zoning Administrator: All board members had received a report from Roger Vandermolen before the meeting.

Oatley ask about the trailers west of the hall and Vandermolen responded that the man was still in the hospital.

Daller wanted to know about the new ordinance books and when they would be done. They agreed to try for the new fiscal year, April 1, 2020.

Unfinished Business:

Employee Policy Manual: Daller reported that he had contacted the attorney, but has not heard back.

Existing Building/Hall Expansion: Daller stated that here is something wrong with the pump-pressure tank here at the hall. Joe Borek believes it needs a new bladder. Daller will ask around and get some prices and get it fixed this next week.

Existing Building/Hall Expansion: Daller stated that here is something wrong with the pump here at the hall. Joe Borek believes it needs a new bladder. Daller will ask around and get some prices and get it fixed this next week.

POIA Paper: Sower had presented the paperwork to the board last month and had typed up a page to be able to vote on making it a policy. Sower moved that the new FOIA policy # 2019-001 be adopted and Johnson supported. 5-0 approved

Land Division: 6199 Zahm RD. - Vandermolen told that board that some property lines had been moved around to make it workable. Johnson moved to approve the land division and Zeigler supported. 5-0 approved

Pavilion Rules and Regulations: Johnson stated that the Planning Commission is working on this.

New Business: Proposed 2020/2021 Fiscal Year Budget Meeting Schedule: Daller gave each of the board members a calendar with the dates and Times on it. He will be giving each dept. head a worksheet on December 17, 2019 and will expect it back by December 31, 2019. The first budget meeting will be January 21 @ 6:00 p.m.

Extended Public Comment: Jeff Hunter wanted someone to explain about the Home Bas Business I and the renewal of the permit. He was under the understanding that once you pay and get it, you keep it. Johnson explained that a fee is only due with the first permit, but need to be renewed each year. This is based on whether there have been complaints in the neighborhood about the business.

Board Comments: Oatley volunteered to keep the sign in the front of the Hall up to date this winter. Oatley wanted to know about the next Election in March. Sower stated that it would be March 10, 2020 and is the Presidential Primary.

Meeting was adjourned at 8:20 p.m.

Minutes Submitted By:



Lynda Sower

Otisco Township Clerk