

Otisco Township Rescheduled Regular Board Meeting
August 18, 2020 @ 4:30 PM
Otisco Township Hall

The meeting was called to order by supervisor, Joe Daller at 4:30 PM.
Roll call was taken, present: Ben Oately, Dan Ziegler, JoeDaller; absent: Lynda Sower, Cara Johnson.

The Pledge of Allegiance was recited.

In the absence of the clerk Lynda Sower and the treasurer Cara Johnson, Joe Daller asked the other two board members present if either of them would like to take minutes for the meeting. Both declined, as Laura Staats was present and is the secretary for the Zoning Board of Appeals she was asked if she would take the minutes. It was agreed upon verbally that she would be paid the same as she is for the ZBA meeting.

Approval of the agenda:

Daller made the following request for a change in the agenda, under New Business; a. was changed to Junk and Salvage Permit, Pavilion Reservations was changed from a. to b. and Township Waste Disposal was changed from b. to c. Motion made to accept the agenda with changes and seconded, passed 3/0

Approval of minutes for July 21, 2020 meeting:

Motion made to accept the minutes as written and seconded, passed 3/0

Approval for payroll and payables:

Oately asked what the Accident Fund is, Daller said that he was unsure and will ask Lynda to clarify. Motion made to pay the bills and seconded, passed 3/0

Payroll	\$12,997.58
Acct. Payable	\$10,771.74
Roads	\$12,061.49
Sheriff	<u>\$10,501.77</u>
TOTAL	\$46,332.58

Communications:

Daller recognized the resignation letter submitted by Frank Mason, Mason has served on the Planning Commission, Zoning Board of Appeals, and Board of Review. Daller is looking for a replacement Planning Commission member to have in place for the September 2, meeting.

Daller received an email from VanderMolen, Zoning Administrator regarding the proposed parking lot for the Pavilion and extension to the existing parking lot. Two quotes were received, some of the sizes indicated were conflicting and it was not clear that the quotes were for identical areas. Daller asked VanderMolen to please supply the two companies with a diagram with dimensions on it and to resubmit their quotes. This is been tabled for clarification and will be taken up in September.

Reports:

Township Deputy:

Officer Jason Tobar gave an incident report for Otisco Township, this included an attempted kidnap of two girls near Five Mile Road and Whites Bridge Road. The perpetrator, presumed to be male, was driving a white Dodge van. The person wore a hockey mask and instructed the girls to "get in or I will kill you." Canvassing was done in the area and checking with other local authorities it was learned that similar attempts have been documented in the area with a description of the same van.

Officer Tobar also reported on a civil issue that started back in March that went to court but the two people involved are still feuding. At this point it is not a police matter.

An issue was reported in the Smyrna Cemetery of someone driving around at 2 AM in the morning, the person is known to the Sheriff's office, drugs were confiscated.

Officer Tobar reported on two different incidents of firearms being discharged, one on Whites Bridge Road, and the other on Coyote Trail.

Assessor:

Board members received a written report in their folders.

Cemetery Committee:

Staats reported that the next scheduled Cemetery Meeting will be August 31, at 9:00 am at the Township Hall. The Cemetery Committee made inquiries with landowners to the South and North of Otisco Cemetery regarding the possible purchase of land for future expansion of that Cemetery. The Cemetery Committee would like direction from the Township Board as to what is a reasonable amount to offer for the purchase of this land. Also is the Board interested in buying both pieces of land or just one. This will be added to the September agenda for the Township Board to discuss.

Planning Commission:

Roger gave a brief overview of the two parking lots, one to be located in front of the new Pavilion, and the second an extension of the current parking lot. The Pavilion lot would take presidents if only one were being completed at this time.

Special land-use for Richards Septic and its dumping on Dietz Road was approved. Owner Joseph Rodrigues is required to send a yearly report, this has been received for 2020.

A rezoning application for homeowners living on M-44 in the industrial zone was presented to the Planning Commission for review.

Rules for the Playground ordinance were finalized and Johnson is getting pricing for the signage.

VanderMolen asked that a discussion begin on allowing large shipping type storage containers on property; personal, farm or other.

The Wind Ordinance was passed by the Planning Commission and will now be scheduled for a public hearing.

Is currently working on updating the Home Occupation ordinance.

It was acknowledged that Frank Mason resigned his position on the Planning Commission.

Zoning Board of Appeals:

Zoning Board of Appeals met and heard from resident George Chickering regarding properties located east and west of his home on Gold Lake Road. He was under the impression that buildings were constructed without permits, and may be located on his property. Ionia County GIS mapping shows that they are not. An agreeable resolution was reached.

Zoning Administrator:

Roger reported that he informed Jones Tree Service of an illegal sign posted on M-44 and sent him the information to bring it into code. When he did not heard back from Jones Tree Service he sent a citation. A pretrial hearing was set; just prior to the hearing the fees were paid and the sign has been removed.

Two trailers located on Button Road, one of the trailers property is for sale, the other needs to clean up the area or they will be cited.

Roger was asked about a barn located on Miriam Road that is falling down. He stated he has spoken with the owner and there is a five-year plan for removal of that barn.

Unfinished Business:

Existing Building:

Joe is still working on getting information regarding possible treatments for the foundation of the Township Hall. It was also noted that Midwest Asphalt recently recoated the parking lot. It looks very nice. However they only restriped a portion of it, Joe will contact them in regards to finishing the striping.

Public Hearing:

Cemetery Ordinance:

Township board meeting was paused at 5:15 pm for a Public Hearing regarding a change to the Cemetery Ordinance. Joe read the Public Hearing Notice out loud in regards to removing E, from Section

VI, Markers and Memorials of the Cemetery Ordinance. The text to be removed reads as follows: *New foundations will create a ribbon of concrete the full width of the cemetery plot, allowing sufficient space for the addition of an urn. All items must be located on the same foundation as the monuments or memorials.* Opinions were heard from the Board Members as well as the public in attendance. The public hearing was closed at 5:35 pm.

It has been decided that this will be tabled and be again on the September agenda for further discussion.

New Business:

Junk and Salvage Permit Renewal:

Rick Thacker's junk and salvage yard is located at 11370 Ellis Rd. Roger gave a detailed report and stated that he felt it should be renewed. When asked if there have been any complaints about the business Roger replied "No". Motion was made and seconded to approve permit renewal, passed 3/0

Pavilion Reservations:

The Township has received calls asking if the Pavilion can be reserved. At this time it is on a first-come first-serve basis. There was discussion whether making reservations should be an option. This brought up questions and concerns as to who will manage the reservation process. The decision was made that for the time being use of the Pavilion will remain on a first-come first-serve basis.

Township Waste Disposal:

Currently the Township has one 96 gallon waste container for disposal of Township refuse which is picked up weekly. Also waste receptacles have been placed in the Pavilion, this waste is either added to the 96 gallon container, or placed in individual bags to be picked up at the same time every week. There was discussion about adding a 2 or 4 yard refuse container for the additional waste created by the Pavilion. Further discussion resulted in a decision to add a second 96 gallon container to see if it is sufficient before moving on to a larger 2 or 4 yard container.

Proposed Meetings:

A date correction was made for the Regular Scheduled Planning Commission Meeting, the corrected date is September 2, 2020 at 7 PM.

Final board comments:

Daller stated that Sower and Johnson are working with the auditor for the final audit before the current board goes out in November and the new board comes in.

Last meeting date for the outgoing board members is November 10. Their last day in office is November 20, all new board members should be sworn in by November 21.

Meeting adjourned 6:08 PM

Minutes respectfully submitted,
Laura J. Staats
ZBA - Secretary