

OTISCO TOWNSHIP BOARD - REGULAR SCHEDULED MONTHLY MEETING
June 13, 2017 @ 7:00 PM
AGENDA

- I. Call to Order. Roll Call
- II. Pledge of Allegiance to the Flag. (*Opening Invocation?*)
- III. Approval of Agenda
- IV. Brief Public Comment (Agenda Topics only – 3 minute time limit)
- V. Approval of Minutes – May 9th, 2017
- VI. Approval of Payables, Payroll & Transfers (if applicable)
- VII. Recognition
 - a. Mike Kooiman
 - b. Daron Ensign
- VIII. Communications
- IX. Reports
 - a. Township Deputy
 - b. Cemetery Committee
 - c. County Commissioner
 - d. Planning Commission
 - e. ZBA
 - f. Zoning Administrator
- X. Unfinished Business
 - a. 2017-2018 Bridge and Road Projects
 - b. Cemetery Mapping Service
 - c. Otisco Cemetery Road Extension
 - d. Personal Property Tax
 - e. Township Facebook Page
 - f. Township Hall Property Clean-up
 - g. Township Hall Sign
 - h. Township Mission Statement
 - i. Township Recreation Plan
- XI. New Business
 - a. Audit – For the Fiscal Year Ended March 31, 2017 ~~2017~~
 - b. Board Meeting August 8, 2017
 - c. Principles of Governance
- XII. Extended Public Comment (Any Topic – 5 minute time limit)
- XIII. Proposed Meeting(s); Date(s), Time(s) & Agenda(s)
 - a. 7/10/17 @ 7:00pm – Regular Scheduled Zoning Board of Appeals Meeting
 - b. 7/11/17 @ 7:00PM – Regular Scheduled Board Meeting
 - c. 7/12/17 @ 7:00pm – Regular Scheduled Planning Commission Meeting
- XIV. Adjournment

Posted: 6/12/17 by JFD

OTISCO TOWNSHIP REGULAR BOARD MEETING (amended)
AT TOWNSHIP HALL
June ~~12~~13 , 2017 -7:00 P.M.

The meeting was call to order by Supervisor, Joseph Daller.

Roll call of Present Members: Ben Oatley, Trustee; Dan Zeigler, Trustee; Joseph Daller, Supervisor; Cara Johnson, Treasurer; Lynda Sower, Clerk

The Pledge of Allegiance to the Flag was recited.
Short Prayer by David Hodges, County Commissioner

Approval of Minutes: Sower stated that in the past we have always entered the amount of money that was spent for the month. Daller stated that we can amend the minutes to include these numbers. Johnson moved that the minutes be approved with corrections and Sower supported. 5-0 approved

Approval of Payables & Payroll: Daller questioned the U S Postal amount of \$116, Sower stated that it was extra money needed to send the Newsletters out. Daller moved to approve the Payables and Payroll. 5-0 approved

Payroll	\$ 6579.89
Accts Payable	<u>\$22,716.82</u>
TOTAL	\$29,296.71

Recognition: Daller phoned Mike Kooiman when the water at the Otisco Cemetery could not be turned on for the Memorial Day Holiday. Mike found the problem and got it up and running. Daller stated that Mike wanted to donate his work to the township instead of payment, which was very kind of him.

Daller also wanted Daron Ensign recognized for the excellent job that he did getting the new generator hooked up and running, he went above and beyond for us.

Communications: Daller read a pamphlet from the Cover our Cattle Benefit – it is to help with the replacement of the Ionia Free Fair Dairy Barn that burned down last year.

Daller presented a letter to the audience that had been sent to Lynda and Cara. (letter attached to minutes) Daller explained that he had acquired some property in Belding on May St. as a contractor, to fix and sell as soon as possible. He stated that he moved on May 6th to the May St. address temporarily and he would be moving back to the Ellis Rd. address.

Sower had received a ballot for voting for the Michigan Township Participating Plan Board of Director. There are four people to pick from and the board would vote to see which one we would like to vote for. Johnson moved that we have Joan J. Raap, from Muskegon County for our choice and Sower supported. 2-1 approved Zeigler was the only no vote and Oatley and Daller abstained.

Reports:

Township Deputy: Deputy Veenstra was welcomed back and congratulated on his marriage by the board and audience. His report included: Accidents on Storey, Long Lake & Zahm Rds.; Domestic; Drug complaints. Deputy Veenstra had a hand in catching a couple that were at the Preferred Credit Union forging checks. He is going to have training in interviewing children involved in crimes. Veenstra also state that he is thinking of having a legal update some day in the future at the Township Hall, for residents to ask questions of him.

Cemetery Committee: Laura Staats reported that the committee was going to review the Ordinance for the cemeteries. She has called Climbin' High about the cutting down of several trees in Smyrna. She's waiting to hear from him. Staats also wanted to know about the ordering of the signs for the cemeteries. Sower stated that she has to have more information in order to order the signs, such as sizes and etc.

County Commissioner: David Hodges reported that there is going to be a Special Ed Millage in August. There is need for a new Correction Office, as one has left. The Commission is looking at amending Michigan Dept. of Health Services. Bylaws for parks. Court House is coming along nicely.

Planning Commission: Johnson stated they are still looking at the Home Base Ordinance.

ZBA: Zeigler reported that they had a meeting and handled a variance on Ostrum Rd.

Zoning Administrator: Daller reported that we had a report from Roger VanderMolen in our packets. VanderMolen is doing a great job.

Unfinished Business:

2017-2018 Bridge and Road Projects: Johnson explained some of the paperwork that we had from the Road Commission. It was decided to have a special meeting for this discussion. Meeting is set for June 20, 2017 at 4:00p.m.

Cemetery Mapping Service: Sower reported that she talked with the Mapping people at the MTA Conference in April. Sower is contacting the Company to come and talk with the board at a meeting.

Personal Property Tax: Johnson is working on this matter.

Township Facebook Page: Daller reported that the Facebook page was being developed. Tabled to next month.

Township Hall Property Clean-up: Tabled for next month.

Township Hall Sign: Tabled for next month.

Township Mission Statement: Tabled for next month.

Township Recreation Plan: Daller moved that we have the Planning Commission work on the development of land owned by the Township; for recreation, an addition, best use of the property. Johnson supported the motion. 5-0 approved

New Business:

Auditor: An audit is needed for the fiscal year ending March 31, 2017. There was discussion about what we wanted to do. A decision was made to try and locate a new Auditor. Sower will look into the matter and report back at next month's meeting.

Board Meeting August 8, 2017: Daller stated that Sower had notified him of election that would take place on August 8, 2017, it would not be at the hall, but she would have to be at the polls. Johnson moved that we change the meeting to August 1 2017 and Zeigler supported. 5-0 approved

Principles of Governance: Daller reported that we had received this document from MTA, he proceeded to read it to the public. MTA encourages townships to vote on this and sign it and have it posted where the public can see it. Johnson moved that she thought the paper was a good source of guidance for the township to abide way. Daller supported the movement. 5-0 approved At this time all members of the board did sign the document.

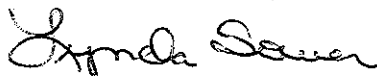
Public Comments: Laura Staats suggested that we might want to look into the agreement for surge protection for Consumers Power.

Howard Uiterdyk thanked the board for the Newsletter. He also inquired about if the agenda's for the meetings could be available before the actual meeting date.

Sheldon Crocker wanted to know about brush cutting on Montcalm Ave.

Adjournment: Johnson moved that we adjourn at 9:12 p.m. and Zeigler supported.

Minutes Submitted By:



Lynda Sower-Otisco Township Clerk