

OOTISCO TOWNSHIP BOARD - REGULAR SCHEDULED MONTHLY MEETING  
July 11, 2017 @ 7:00 PM  
AGENDA

- I. Call to Order. Roll Call
- II. Pledge of Allegiance to the Flag.
- III. Approval of Agenda
- IV. Brief Public Comment (Agenda Topics only – 3 minute time limit)
- V. Approval of Amended Minutes – May 9, 2017
- VI. Approval of Minutes – June 13<sup>th</sup>, 2017
- VII. Approval of Minutes – June 20<sup>th</sup>, 2017
- VIII. Approval of Payables, Payroll & Transfers (if applicable)
- IX. Communications
- X. Reports
  - a. Township Deputy
  - b. Cemetery Committee
  - c. County Commissioner
  - d. Planning Commission
  - e. ZBA
  - f. Zoning Administrator
- XI. Unfinished Business
  - a. 2017-2018 Bridge and Road Projects
  - b. Audit – For the Fiscal Year Ended March 31, 2017
  - c. Otisco Cemetery Road Extension
  - d. Township Facebook Page
  - e. Township Hall Sign
- XII. New Business
  - a. Otisco Township Cemetery Fencing
  - b. Township Hall Improvements, Maintenance and Upkeep
  - c. ~~Cemetery Ordinance~~
- XIII. Extended Public Comment (Any Topic – 5 minute time limit)
- XIV. Proposed Meeting(s); Date(s), Time(s) & Agenda(s)
  - a. 8/14/17 @ 7:00pm – Regular Scheduled Zoning Board of Appeals Meeting
  - b. 8/1/17 @ 7:00PM – Regular Scheduled Board Meeting
  - c. 7/12/17 @ 7:00pm – Regular Scheduled Planning Commission Meeting
- XV. Final Board Comments
- XVI. Adjournment

**OTISCO TOWNSHIP REGULAR MEETING MINUTES**  
**JULY 11, 2017 @ 7:00 P.M.**  
**OTISCO TOWNSHIP HALL**

The meeting was called to order by Joseph Daller, Supervisor

Roll Call: Ben Oatley, Trustee; Dan Zeigler, Trustee; Lynda Sower, Clerk;  
Cara Johnson, Treasurer; Joseph Daller, Supervisor

Pledge of Allegiance was recited.

Approval of Agenda: Sower stated that the New Cemetery Ordinance needed to be added to the agenda. Daller stated that we would cover that in New Business. Oatley moved that we approve the agenda with the added subject and Johnson supported. 5-0 approved

Public Comment: Howard Uiterdyk thanked whoever got the agenda out earlier. Uiterdyk does not see any sense of having a road in the back of Otisco Cemetery.

Maryanne Reeves stated that people are already driving around the back of the cemetery and believes the road is needed.

Approval of Minutes: May 9, 2017 - Sower moved to approve these minutes and Zeigler supported. 5-0 approved

June 13, 2017 – Daller stated that the date on the minutes, were incorrect. (13 not 12) Daller moved to approve the minutes with the change and Johnson supported. 5-0 approved

June 20, 2017 – Daller would like to see what the list of Preventive Maintenance consisted of and also an explanation about the \$33,000 from the General Savings Account. Daller moved that we table this until the revision is made next month and Zeigler supported. 5-0 tabled

Accounts Payable and Payroll: There were some questions about the bills and what they were for. Daller moved that we approve the Accounts Payable and Payroll and Zeigler supported. 5-0 approved

Acct's Pay	\$10,565.65
Roads(Brine)	\$10,023.23
Payroll	<u>\$ 7,168.12</u>
TOTAL	\$27,757.00

Communications: Otisco Township received a petition from Mr. Markoff. It was signed by people that reside on West South County line Rd/Bricker Rd.. They would like to see a speed reduction and some Stop signs in the area. The State Police have also issued a Traffic Control

Order Restricting Parking on County Highways. This is for Ingalls Rd. From Flat River Trl. to the West end of Ingalls Rd.

Township Deputy: Deputy VeenStra reported that he was notified about the No Parking at the Old Dam, on Ingalls Rd. Veenstra went to some very intense and interesting training , about dealing with children who were in crime scenes. There were some assists , found property, accidents, one breaking and entering, and a car fire on Jacoby Rd.

Cemetery Committee: Laura Staats reported that the committee had looked over the Ordinance for the Cemetery and have made some adjustments that are recommended from MTA. These changes will help protect the township. The next meeting will be July 25, 2017 at 9:00 a.m.

Planning Commission: The meeting was canceled for July.

ZBA: Dan Zeigler reported that they had a meeting to approve the minutes and talked about some of the things that were going on in the township.

Zoning Administrator: The board received a report from Roger VanderMolen .

#### Unfinished Business

2017-2018 Bridge and Road Projects: Daller reported that he had spoken with Paul Spitzley and that the Road Commission has the money to do the 50-50 projects. He stated that it would not be cost effective to do one half mile of Ingalls Rd. Daller stated that the Fisk Rd. Project and the Whites Bridge Project are already in the County Budget for this year. He also wanted the board to know that the Button/Miriam Road Project is not a township road, but was already voted on by the board to do this project. There was some discussion and Sower moved that we rescind on this project and use the money somewhere else, Zeigler supported.

Roll Call: Oatley, no; Zeigler, yes; Sower, yes; Johnson, no; Daller, no. Motion not approved Johnson would like more information about the Ingalls Rd. quote. Daller will see about this.

Audit: Sower reported that she had called three different companies about doing the audit. Johnson moved that we hire Gabridge & Co. for the March 31, 2017 audit that is due and Daller supported. 5-0 approved

Otisco Cemetery Extension: Daller stated that he would write something for the paper, and that Daller would get it on the website and Maddie would put it on Facebook.

Facebook Page: Daller reported that his deputy, Maddie Polzen, had gotten the facebook page done and people should take a look at it to see what they think. Good Job Maddie

Township Hall Sign: There was discussion about what kind of a sign the township wanted installed at the hall. Daller moved that we move forward with a manual changeable sign, and Oatley supported. 5-0 approved

**New Business:**

**Otisco Cemetery Fencing:** New fencing needs to be put up on the West end of the Cemetery, per a request from the owners of the property next to the cemetery. Daller will report back at the next meeting about the cost of this.

**Township Hall Improvements, Maintenance and Upkeep:** There was a discussion about what the township needs in this area. It was suggested that we have some kind of maintenance person and cleaning person for the hall. Johnson feels that trades people should be doing the work around the hall. At this time Daller stated that we had a quote from Ensign Electrical for work that needs to be brought up to code. Ensign is the company that installed the new generator. The quote included: exit lights, egress light in hallway, egress light in bathrooms, Total being \$450. Johnson moved that Ensign Electrical be hired to do this work and Daller supported. 5-0 approved

**Cemetery Ordinance:**

Laura Staats reported that the committee had compared the 2015 Ordinance with the MTA recommendations and decided that there was one omit that they wanted and additions to protect the Township. Sower moved that the board rescind the 2015 Ordinance and approve the new 2017 Ordinance that the committee presented to us, Johnson supported. 5-0 approved

**Public Comment:** Desmond Pike stated that he thought the Ingalls Road project would be a good road after the County did the quoted improvements. Staats stated that the outside of the hall needs some work done to the bottom of the building. Howard Uiterdyk stated that he did not remember the board voting on the road extension at Otisco Cemetery. He also was glad that they were getting more information about the Ingalls road project.

The Regular Board Meeting will be on August 1, 2017, due to the election on August 8<sup>th</sup>.

Zeigler moved to adjourn the meeting at 9:12 p.m. and Johnson supported.

Minutes Submitted By:



Lynda Sower – Otisco Township Clerk