

**OTISCO TOWNSHIP REGULAR MEETING
OCTOBER 8, 2019 @7:00 P.M.
OTISCO TOWNSHIP HALL**

The meeting was called to order by Supervisor, Joseph Daller.

Roll Call: Joseph Daller, Cara Johnson, Dan Zeigler, Ben Oatley, Lynda Sower

Pledge of Allegiance was recited.

Approval of Agenda: Daller wanted to add under New Business b. Risk Assessment and c. Snow plowing. Also, Deputy Sheriff Michael Veenstra was not present at the meeting so strike out that report under Reports. Daller moved that we approve the agenda with these changes and Oatley supported. 5-0 approved

Approval of Minutes: September 10, 2019 minutes – Daller moved to approve the minutes and Zeiger supported. 5-0 approved

Approval of Payables & Payroll: Sower moved that they approve the bills as presented and Johnson supported.

Payroll	\$ 9,152.91
Acct's Payable	\$14,306.06
Roads	\$44,345.77
Sheriff	<u>\$ 3,636.53</u>
TOTAL	\$71,168.27

Communications: Daller received a Flag Alert for Oct. 8, 2019

Letter from Fresh Coast Planning about Wind Turbines

Information from John Hancock

Par Plan News

Note about a down limb in the Otisco Cemetery

Reports:

Assessor: There is a report for all the board members in their folders for September.

Cemetery Committee: Laura Staats reported that they had a meeting that morning and decided to have the next meeting in March. They would like to get bids for the parking lot at Smyrna Cemetery in the spring. Joe Borek has started to get the brush together to start the burning of it. Sower stated that she would get the dirt pile in Otisco Cemetery removed. It was suggested that we purchase NO DUMPING signs to be put at the spot where the work for the columbarium will be placed. It seems like someone has used it to pile a lot of brush and trees.

Planning Commission: Johnson stated that she did not attend the meeting. Roger VanderMolen reported that group had discussed the 5 year Plan. Talked about the Industrial and Commercial Properties on M-44. VanderMolen had sent an email to the attorney about the

request of a letter and Jim Dozeman has recommended that the board does not send this letter.

Zoning Administrator: Roger VanderMolen had a report in each of the board members folders before the meeting.

Guest:

Matt Holland-Gabridge & Co. – Mr. Holland gave a report to the board and public about the budget audit for year 2018-2019. He reported that we had healthy fund balances for a small township and over all there were no concerns. There were a few questions from the audience. At this time Daller thanked Matt for his work on the audit, and also thanked Johnson and Sower for their work on this.

Unfinished Business:

Board Resolutions-Assessor's Email: There has been no decision on this matter.

Existing Building/Hall Expansion: Daller had some information about a fiberglass reinforced plastic foundation protection kit. We are looking for suggestions on how to fix the Hall's lower outside edge. Johnson also commented that we need to look at our sidewalks because of the chipping and the danger.

New Business:

Pavilion Rental: Sower stated that she did not want the residents of the Township to pay rent for a pavilion that their tax money helped pay for. Johnson stated that Eureka Township gave her paperwork that they use for the rental of their Pavilion and Hall. There was a discussion of board members and Daller ask the public what their thought were. The general consensus of the public was they do not want to have reservations or rental of the pavilion. Kristie Warner-Walls suggested that a small sign could be placed, stating that the pavilion was the built with the tax payers money for the community to enjoy. Daller stated that we need to get some rules and regulations on a sign to let the people know what they are.

Risk Assessment: Two representatives from Par Plan visited the township hall to do the assessment. Daller read the letter to the public. There was a discussion about some of the things that the township needs to do and policies that need to be put in place. We also received a sample of an employee's handbook. The board is going to look the things over and be ready at the next meeting to discuss these things.

Snow Plowing: Borek Services turned in a bid for the 2019-2020 winter seasons. Daller stated that it was the same as last year, \$40 per plowing. Johnson moved that we accept the bid as given and Zeigler supported. 5-0 approved

Public Comment: Jeff Hunter commented that the meeting should be run by the supervisor, who does a fine job and not the treasurer.

Renee English introduced herself to the group, she is a realtor. She has been working with some people that want to buy a home in a commercial area and are having problems because of the Zoning.

George Chickering commented that we have a Zoning Administrator that we pay to do the job and that he should be consistent. Not pick and choose and wait for people to turn residents in for violations. Zoning should be enforced or get rid of it.

Howard Uiterdyk: Wanted to know how come we don't have an agenda available at an earlier date.

Final Board Comments: Johnson had contacted Ensign Electrical about the light for the playground, and had asked about the carbon monoxide detectors and where we should get them. She asks Daller how he was coming with the Casair thing and the \$500 check that they sent us. Daller replied that he had not done anything. Johnson stated that she has to transfer money from the General Account to the Roads Account because Sower had received a bill for the limestone project and there was not enough money to pay it. She stated that when we budgeted for this project we used the projected amount that we would receive in taxes to pay for this. She will be transferring \$67,000.

Sower stated that we were coming to the end of terms for the boardmembers and thought there were a couple of things they need to get down in writing so there would not be any questions about it .

The way in which the new term people and old term people will be paid for the month of November, since the incoming officers will start their jobs on the 20th and the outgoing will work the month of November for 20 days. She stated that last time she had figured it by the outgoing member would receive two-thirds of the month's pay and the incoming would receive one-third of the month's pay. Daller stated that it was probably the way to do it.

Sower also stated that there had been an unwritten rule at the township that the Trustees would be the people to represent the board at the ZBA & Planning Commission meetings. In the resent past that had been changed and Johnson was asked to be the person to attend the PC meetings. This was not fair to her or the public who are paying her to do the Treasures job. She had not had enough time to even learn that job and was put in the other position. The Treasurer already has a full load and does not need to have other duties. The Trustees do not have many duties and should be the ones that have this as their job. Sower would like to see it go back, in writing that the board is giving that to the trustees as some of their duties to the township.

Oatley stated that he thought it was good for all the board members to know about the zoning. Sowers reply was we can come to the PC meetings if we need to learn and not be a part of the committee.

Daller wanted to let the board know that Tim Christensen, the Riverwood Dr. Assoc. president, had come to him about the board making a special assessment to help them, as they need to fix their road. Daller explained the concept to the board. The board is not in favor of doing this, and Jim Dozeman, the attorney, advised us to stay clear of this.

Meeting adjourned at 9:00 p.m.

Minutes Submitted By: Lynda Sower, Otisco Township Clerk

