

**OTISCO TOWNSHIP REGULAR MEETING
JULY 9, 2019 @ 7:00 P.M.
OTISCO TOWNSHIP HALL**

In the absence of the Supervisor, the meeting was called to order by Clerk Lynda Sower.
Roll Call: Ben Oatley, Trustee; Dan Zeigler, Trustee; Lynda Sower, Clerk,
 Cara Johnson, Treasure
Absent: Joseph Daller, Supervisor

The meeting was now turned over to Cara Johnson.

Approval of Agenda: Dan moved that we approve the agenda as presented and Oatley supported. 4-0 approved

Approval of Minutes – June 6, 2019 - Johnson stated that there should be a correction to these minutes; first sentence remove Johnson and replace with Joseph. Johnson moved that the minutes be approved with this correction and Zeigler supported. 4-0 approved

 June 11, 2019 - There is a correction to a name of a resident that attended that meeting; Christy Warner-Wall should be Kristie Warner-Walls. Johnson moved that we approve the corrected minutes and Oatley supported. 4-0 approved

Approval of Acct's Payable & Payroll: Oatley wanted to know what the Life EMS third Quarter was about. Sower stated that she pays the ambulance in quarters through the year. Johnson moved to pay the bills and Zeigler supported. 4-0 approved

Acct. Pay	\$10,322.50
Roads	\$11,566.25
Sheriff	\$ 3,363.53
Payroll	<u>\$ 8,582.51</u>
TOTAL	\$33,834.70

Communication: Johnson reported the communication the township had received.

 Belding Labor Day Committee

 Recycle Ionia – ending recycling for the township Sept. 30, 2019

 Resignation letter – Judy Lindberg Assessor

 ISD – L4029 paper- tax schedule

Reports:

Township Deputy: Deputy Veenstra reported the activity for the month.

Number one officer for arrest

One hundred citizen contact

B&E complaints

New Trainee – Kyle

He made the SWAT team

Assessor: We have the report in our folders.

Cemetery Committee: Laura Staats reported on the meeting that they had earlier in the day.

Dirt in Otisco Cemetery

Brush Burning at Smyrna Cemetery

Porter property south of Otisco Cemetery – Board agreed that they can ask about the purchasing of about 1 acre for expansion in the future.

ZBA: Zeigler reported that they had a brief meeting and approved the minutes from the April meeting.

Zoning Administrator: Roger VanderMolen had given each member of the board a report. Roger wanted to know about missing the September 10th meeting and the board approved. He reported that Tistanium Bike Race would be coming in the area in August.

New Business:

Air Conditioner: Sower reported that she had found the air conditioner out of order the Wednesday before the 4th of July. She had Russells come and inspect it and found out that the township needed a new unit. Russells and Parker-Arntz were contacted for bids. Sower moved that we accept the bid from Russells since they are the ones that are contacted when something goes wrong at the hall and Johnson supported. 4-0 approved
Bids were – Russells \$3,120 and Parker-Arntz \$2,922.

Assessor: Johnson read the letter that we received from Judy Lindberg about her resignation. She also recommended Sally Frain to take over her job. She has worked with her and believes it would be a good fit for us. We had received a resume from Sally, so Johnson moved that we except & interview her for the job. Oatley supported. 4-0 approved Johnson will contact her about a time and date for the interview.

Board Approval of Final Master Plan Amendment: Oatley moved that we approve the resolution, for the board to have the last say about the Master Plan, and Zeigler support. 4-0 approved

Assessor's Email: Hold for next month

Borek Services-Quote: The board accepted Borek's quote of \$900 to move the piles of dirt at Smyrna Cemetery.

Carpet Cleaning: Sower reported that the cleaning lady would like to see us have the carpets in the hall be professionally cleaned. Sower will get quotes for next month.

Roofing Estimates: Jeff Hunter wanted to know why we had not ask for quotes on a steel roof. Oatley moved that we table this matter until we get quotes for using steel for the roof and Zeigler supported. 4-0 approved

Tree Trimming: After looking at the quote, Johnson moved that we have Affordable Tree Service do the work as quoted; \$2,950 cemeteries and hall trimming and wait on the quote to burn brush at Smyrna Cemetery. Oatley supported. 4-0 approved

Public Comment: Jeff Hunter wanted to know why we did not get quotes from locate tree trimming companies.

Lisha Dezelia stated that she did not come to the meeting last month, but she had questions. Who is in charge of the Master Plan?

Where should someone go to get answers to questions – Supervisor or who Communication is lacking in the township

Website is outdated – not updated since 2017

Meeting Minutes not on website early enough

Board Comments: Johnson explained that we do not have to answer questions during public comments but she thought that they should know that we know there are things that need more attention but none of us have time to do everything. Johnson apologized for this matter.

Meeting adjourned at 8:37 p.m.

Minutes Submitted By:

Lynda Sower – Otisco Township Clerk