

**OTISCO TOWNSHIP**  
*Preliminary*  
**ZONING BOARD of APPEALS    MINUTES for December 10, 2018**

- Members Present:** Frank Mason – Chairperson; Dan Ziegler – Vice- Chair, Laura Staats – Secretary  
Also present: Roger Vander Molen – Zoning Administrator
- Call to Order:** Frank Mason called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was recited.
- Agenda:** Motion to approve the Agenda as written was supported, passed 3-0
- Approve Minutes:** Minutes from the July 9, 2018 meeting were reviewed and approved, passed 3-0
- Board Reports:** Zoning Administrator, Roger Vander Molen gave a short review of the Zoning Administrator/Ordinance Enforcement Report. See written report.
- Planning Commission:** Frank gave a short review from The Planning Commission which included the proposed Solar Ordinance.
- Old Business:** None
- New Business:** Election of Officers, motion made to retain slate of officers as is. Motion was seconded and the vote was taken, 3-0  
  
Frank Mason Chairman, Dan Ziegler Vice-Chairman, Laura Staats Secretary.
- Public Comment:** None
- Member Comment:** Frank commented that he was approached about an ordinance that a resident found online, that what is online is an old copy of our ordinances. He recommended that the current ordinances replace the old ones or they be removed from the site. A notice should be included to call Roger.
- Adjourn:** Motion to adjourn was made, and supported, passed 3-0 Meeting adjourned at 7:30PM.
- Next Meeting:** January 14 @ 7:00 PM Otisco Township Hall
- Proposed Agenda:** Approve December Meeting minutes for election of Zoning Board of Appeals Officers.

Respectfully submitted:  
Laura Staats