

**Otisco Township**

**Regular Township Board Minutes**

**Preliminary Meeting Notes**

**07/10/2018**

- Call to Order:** Daller opened meeting at 7:00 with the Pledge of Allegiance followed by an invocation from Dave Hodges.
- Roll Call:** Daller, Johnson, Ziegler, Oatley. Absent Sower.
- Approval of Agenda:** Daller proposed VII. Communications be changed to guest for Dustin Drabek to speak regarding insurance matters. Johnson made a motion to approve agenda with proposed change, with a second from Ziegler. Passed 4-0.
- Brief Public Comment:** None
- Approval of Minutes:** Johnson made a motion to approve June 12 Board minutes, with a second from Daller. Passed 4-0.
- Approval of Payables:** There was discussion about a \$1200.00 check paid to the sextant. Did this check include ribbon foundations at the cemetery? If so the money needs to come out of the cemetery fund. Johnson will check with Sower when she returns from vacation. Johnson made a motion to approve the payables, with a second from Ziegler. Passed 4-0.
- Communication:** **Guest – Dustin Drabek**
- Sower had asked Dustin to come and talk to the board regarding insurance liability for Kendra (Deputy Clerk) cleaning the hall. Should she be paid as an independent

contractor and have no liability coverage or be paid) was about risk and low risk, to weigh the risk option measure the risk by the frequency the issue is occurring. T He explained the board can change the deputy job description at anytime. He also spoke about the liability with the playground/Rec plan and stressed the importance of documentation.

**Reports:**

**A.) Township Deputy**

Michael said he had busy weekend. He had recently been issuing tickets on Ingalls for parking. He also dealt with counterfeit money complaint that was turned over to the secret service. The sheriff department is also looking into doing a bike rodeo for kids.

**B.) Cemetery Committee**

Next meeting is August 14<sup>th</sup>.

**C.) County Commissioner**

Hodges stated that through a Brownfield Development with Ellis School and Old Gas Station across the street, will relieve the school of responsibility. Through a 3<sup>rd</sup> party agreement, the Health Dept. will not be able to bill Medicaid, where they couldn't before. Central dispatch conference room will be rented out to a weight watchers group. The commission on aging is buying new equipment. The Sheriff Dept. has 2 positions available. Circuit Court renovations are almost done. Audit committee reported county is sitting well.

**D.) Planning Commission**

**New Business:**

**A.) Disposal of Equipment Policy**

There were meeting minutes found from October 2012 passing a motion to adopt a disposal of equipment policy, however, no policy has been recorded or found. Daller made a motion to rescind policy, with a second from Ziegler. Passed 4-0. Daller stated he would get with Wayne Gieger and let him know to pick up old playground equipment, as the board was donating it back to the original family who donated to the township.

**B.) Land Division**

Roger gave to with Judy's approval for a land division for James and Roger Cowles. Parcels 130-032-000-010-00 and 130-032-000-025-00. Johnson made a motion to approve, with a second by Ziegler. Passed 4-0.

**C.) PA116 Application**

Was tabled until all entities were mailed a copy.

**Extended**

**Public Comment:**

Laura Staats stated she would like to see the topic of a new addition back on the agenda. It would be nice for the community.

**Final Board Comments:** Johnson stated the back stop still needs clean up.

**Adjournment:**

Ziegler made a motion to adjourn, with a second from Johnson. Passed 4-0.