

OTISCO TOWNSHIP REGULAR MONTHLY MINUTES
SEPTEMBER 19, 2017 @ 4:00 P.M.
OTISCO TOWNSHIP HALL

The meeting was called to order by Supervisor, Joseph Daller
Roll Call by Clerk: Supervisor, Joseph Daller; Treasurer, Cara Johnson; Clerk, Lynda Sower;
Trustee, Dan Zeigler; Trustee, Ben Oatley

Pledge of Allegiance was recited.

Approval of Agenda: Daller stated that there was a change in the agenda; PJ's mapping service is to go to Unfinished Business (c) and Township Hall Sign will be (d). Johnson moved that the agenda be approved with the changes and Zeigler supported. 5-0 approved

Approval of Minutes: Johnson moved that the minutes for the August 1, 2017 be approved and Daller supported. 5-0 approved

Approval of Accounts Payable and Payroll: Daller questioned the fact that we paid Pitsch twice in August. Sower explained that was due to having the meeting early in August. Johnson moved that the bills and payroll be approved and Daller supported. 5-0 approved

Accts Pay	\$16,025.28
Fire Fund	\$47,097.00
Roads Fund	\$10,726.86
Payroll	<u>\$ 7,068.06</u>
TOTAL	\$80,917.20

Recognition to Dave Coon: Daller stated that Dave Coon had spent some time behind the hall on a Saturday afternoon assisting to locate the septic system, unearth it and get it ready to be cleaned. The Board appreciates his service and time for the township. A Big Thank You goes out to Dave!

Communications: Daller reported that we had a letter of resignation from Deputy Supervisor, Madison Palzin.

Reports:

Cemetery Committee: Laura Staats reported that the next cemetery meeting would be September 26, 2017 at 9:00 A.M. The committee would like to start the project of the columbarium at Smyrna Cemetery this coming year. The Signs for the cemeteries have not been received yet. Sower received one bid for the work on the cemetery road. The bid is from Rick Anderson Excavating Service, and is \$5,700. This will come out of the Cemetery Fund money from the budget. Daller stated the board will not vote on this.

Planning Commission: Johnson reported that the committee made a motion to have the board decide on two different Recreational Plans is working on a Recreation Plan, to file papers with the state for a rec plan for the township this will make it possible to receive Grant Money from the State, to help with this project in a five year program. Secondary, Joe wanted us to get a plan together as to what we have existing now. The committee went outside and looked around. They would like to put soccer nets in the field, put playground equip on the east side the building and also picnic tables and maybe basketball courts. They would like to get started, maybe buying soccer nets and picnic tables. We would like to have somethings here to make it inviting for the people of the township. What is it that the board wants from them, a drawn out site plan, amounts, that's what we're looking for. Oatley wanted to know if we would have bathrooms and if we would have to talk to the Health Dept.? Daller stated that he would like to have the Planner come and talk to the board.

Zoning Administrator: The board received a report from Roger VanderMolen, Zoning Administrator.

Unfinished Business:

Assessor: Johnson reported that through training she had found out that the Assessor has to be and employee of the Township. At this time the township has a contract with Frain Assc. Matt Frain, Owner of Frain and Judy Lindberg, the Assessor for the township. Johnson stated that the board is responsible to make this happen. Frain reported that we could treat them as an employee or the other way is to treat us as partial employee and partial contract. After much discussion, Daller stated that he wanted this to be an information session. Next month it will be on the agenda.

Application for a Farmland Agreement: Sower stated that she received the paper work on August 3. She has to make sure that the paper work is correct and get into the State with an answer as to what the board has done; approved or rejected. Daller ask Lynda if she had submitted it to the other people that needed copies sent to them. Sower answer no, she was told by the state that she did not have to do this. Daller than read a paper that he had on the agreement, which stated that it had to be done. Johnson moved that we put the date received as September 25, and send out the copies to the list giving them thirty days , which would be October 25. If Lynda does not receive any negative comments by this date the clerk will have the right to send the application on to the state at this time, and Sower supported. 4-1 approved Zeigler abstained due to the fact he was the one that filed the application for a PA116 with the Clerk.

PJ's Cemetery Mapping Service: After a discussion of the board, we are not going to have PJ's do any work for us. Daller stated that Sower could keep looking and bring the board something else at a later date.

Township Hall Sign: Daller had some information for the board about cost and etc. He has not found any sign people to come to the board to talk with us.

New Business:

Proposal to Draft an Otisco Township Recreation Plan: This is on the agenda to take action. Johnson would like the Planner to come to a meeting and talk with us about how important this Rec. Plan would be for the township and Grant Money. We will wait to make a decision after talking with the Planner.

Thacker Salvage Yard Renewal: Daller moved that we approve the Thacker Salvage's Annual License and Zeigler supported. 5-0 approved

Public Comment: Howard Uiterdyk wanted to know if the fencing at the Otisco Cemetery has been started.

Vicki Hansbarger wanted to know why her deceased husband's grave had been upset and taken apart. She stated that she had fixed his grave nine years ago and no one ever said anything about it. Daller ask her for her number so he could look into it, and get back to her.

Laura Staats would like someone on the board to go to the County Register of Deeds to see about a title for the Smyrna Cemetery. We do not find one at the hall. Staats also wanted to know what was going to be done about a cleaning person for the hall.

Sower received a letter from the Belding Chamber about a Dinner that is going to be at the Candle Stone on October 12, 2017.

Cara Johnson stated that she didn't want anyone to collect taxes at this time for her department. She inquired about brine for the roads and Daller stated that we will have a third application soon. She also stated that she had a disgruntled resident come into the hall and she would like to see us have some form of alarm to signal for help. She called our Sheriff Deputy, Michael Veenstra and he went to talk to the individual.

At 8:57 Johnson moved to adjourn the meeting and Zeigler supported

Minutes Submitted By:

Lynda Sower – Otisco Township Clerk