

OTISCO TOWNSHIP REGULAR MONTHLY MINUTES
AUGUST 1, 2017 @ 7:00 PM
OTISCO TOWNSHIP HALL

The meeting was called to order by Supervisor, Joseph Daller
Roll Call: Supervisor, Joseph Daller; Treasurer, Cara Johnson; Clerk, Lynda Sower
Trustee, Dan Zeigler; Trustee, Ben Oatley

Pledge of Allegiance was recited.

Approval of Agenda: Zeigler moved that we approve the agenda and Johnson supported.
5-0 approved

Public Comment: None

Approval of Minutes: June 20, 2017 amended minutes – Daller moved that the minutes be approved and Johnson supported. 5-0 approved

July 11, 2017 meeting minutes-Oatley moved that the minutes be approved and Zeigler supported. 5-0 approved

Approval of Accounts Payable and Payroll: Johnson moved that the Bills and Payroll be paid and Sower supported. Zeigler wanted to know about a payroll check that was made out to Marc Larabel. Sower looked at the list and stated that was a mistake and she would get it fixed. Daller moved to amend the motion on the table to exclude the Larabel check and Zeigler supported. 5-0 approved

The board voted the first motion by Johnson and supported by Sower. 5-0 approved

Acct's Payable	\$11,387.80
Roads	\$77,257.34
Fire	\$ 3,341.00
Payroll	<u>\$ 7,058.76</u>
TOTAL	\$100,444.90

Guest: Jeff McKeena from PJ's Cemetery Mapping did a presentation about how he maps out cemeteries and gets corrections to the cemetery listing. This topic will be on next month's agenda.

Communications: At this time Daller reported that he had received a paper that stated that the new election equipment was going to have a cost to the township now. Sower is going to talk with the County Clerk, Janae Cooper about when the money would be due. At that time we will have to look at the budget.

Daller received a newsletter from Flat River Watershed Council.

Daller reported that Morgan Carroll of ICA Right Place had given a presentation a couple of months ago and wanted to know if the Otisco Township Board would donate money to this program. Johnson stated that we are not supposed to donate to programs that did not help the resident of our township. After a discussion the matter was dropped.

Reports:

Township Deputy: Deputy Veenstra reported that it had been a busy month with; domestic assault, traffic misdemeanors, theft of firearms and traffic stops. Deputy Veenstra also has looked into the household dumping at the cemeteries. He has located the person who has been doing the dumping. They thought it was alright if you were a resident of the township. He notified her that it was not ok and that signs were soon going to be placed at each cemetery. The deputy cautioned people about firearms, you should have serial numbers and pictures in case of a theft. He also cautioned people about picking up bottles that have been thrown into their yard. They may be a meth lab. Look to see if there is any white powder and funny substance inside the bottle, if so contact the authorities and do not touch. He is trying to get the speed trailer back in to Smyrna.

Cemetery Committee: Laura Staats reported that the next meeting would be August 22, 2017. They will be looking at rules for the cemeteries.

Zoning Administrator: Zoning Administrator, Roger VanderMolen had given each board member a report from the month of July.

Unfinished Business:

2017-2018 Bridge and Road Projects: Daller reported that the county is not going to be doing the Button Road Bridge (over Flat River), there is a grant that they are waiting to see about. There is no money at the county level to do the Dumon Road Bridge.

The Fisk Rd and Whites Bridge Rd. have been completed.

There will be no more chip and seal projects this year, the contractors have moved on to Montcalm County.

The Palmer Rd. will be crack sealed this year. \$14,000

Ingalls Rd. could be paved but not fog sealed this year for \$144,000. No action was taken at this time.

Daller moved that we rescind the motion to transfer \$33,000 from the General Fund to the Road Fund for projects and Johnson supported. 5-0 approved

Audit: Johnson and Sower reported that the audit had been taking place on August 1 & 2 and they were happy with the new auditor.

Cemetery Fencing: Will be placed on the next month's agenda.

Township Hall Improvements, Maintenance and Upkeep: After the board had the discussion about these matters, they were in agreement that Daller can see that the things around the hall get done.

Township Hall Sign: Next month's agenda

New Business:

Assessor: Johnson brought it to the boards attention that the assessor is supposed to be an employee for the township and not from a company. The IRS could make the township pay withholding on the assessor, which has not been done by the township, due to the fact the township is paying a firm for assessing services. Daller suggested that we set up a meeting with Frain and Co. to discuss this matter. Next Month.

Otisco Township 180 Year Anniversary (March 6, 1838-2018): This matter will be on next month's agenda.

Public Comment: Laura Staats stated that she would like to see graders do a better job on the roads when they are out.

Howard Uiterdyk wanted to know about the township's shedder that was purchased and not returned.

At approximately 9:20 Zeigler moved that we adjourn and Johnson support.

Minutes Submitted By:

Lynda Sower- Otisco Township Clerk