

OTISCO TOWNSHIP REGULAR MEETING (*amended*)
OTISCO TOWNSHIP HALL
DECEMBER 13, 2016 AT 7:00P.M.

The meeting was called to order by Supervisor, Joe Daller.
Supervisor Daller introduced each board member to the audience.

Members Present: Supervisor, Joe Daller; Treasurer, Cara Johnson; Clerk, Lynda Sower
Trustee, Ben Oatley; Trustee, Dan Zeigler.

Approval of Agenda: Oatley moved that we approve the agenda as presented and Zeiger supported. 5-0 approved

Public Comment: Don Hopkins wanted to know about the addition to the hall and if the new board was going to see what they think about this matter. He believes that this board should put it on hold and see what people want.

Approval of Minutes: Oatley did not like the comment about Wright's statement about some board members not thinking he could handle the job. Sower commented that it was a statement that Wright had stated. Sower moved that we approve the minutes and Johnson supported. 5-0 approved

Approval of Bills: Zeigler moved that we approve the paying of the bills and Johnson supported. 5-0 approved

Payroll	\$ 6249.16
Acct' Pay	\$ 8647.50
Roads	<u>\$10,360.98</u>
TOTAL	\$25,257.64

Communications: Daller presented a question about the Recycling and the Mulder & Associates bills. They have not been paid. Sower stated that she did not receive the bills until after making out the checks. They will be paid this month.

Reports:

Township Deputy: Deputy Veenstra reported calls that came from Otisco Township; 14 accidents, 10 assist (non-criminal), criminal complaints are all closed, traffic violations, there were 67 calls for service in two months. The Township Deputy had 35 traffic stops(6 tickets), 3 DUI arrest and 58 business checks and 112 citizen contacts.

Cemetery Committee: Laura Staats reported that the last meeting was in October and the next meeting will be January 11, 2017 at 4:00 p.m.

County Commissioner: David Hodges reported that there were a couple of people leaving; Linda Gross (Health Dept) and Monty Starweather (court system). The Health department is going to become electronic. ADHS agreement about software to go directly to the state. Commission on Ageing ; health and home aids from Federal money.

Planning Commission: Oatley reported that he did not attend the meetings but understood that the Adams Venue had be approved and a Portable Restroom Co. will locate in the old Clark building. Rezoning of 40 Acres on Ellis across from the Candlestone.

ZBA: Zeigler reported that they had their meeting and had elected officers for the coming year. Frank Mason- Chairperson Dan Zeigler-Vice Chairperson Laura Staats-Secretary

Unfinished Business:

Township Hall Addition: Daller read the meeting minutes from the last year that pertained to the addition. He would like to be open minded about this project and is trying to get hold of it, by finding all information that he can before making any decisions about the matter.

New Business:

Appointments and Reappointments: Daller reported on the following positions; Planning Commission; Reappointments are David Pachulski and Desmond Pike; Appointments; Cara Johnson.

Zoning Board of Appeals: Reappointments are Laura Staats and Dan Zeigler

Board of Review: Reappointments are Frank Mason, Shane McDonald, and Fred Alberts (alternate); Appointment: Joana Johnson

Zeigler moved that we approve the appointments and reappointments as presented and Johnson supported. 5-0 approved

Regular Board Schedule for Monthly Meeting Dates for 2017: The meetings will be held on the second Tuesday of ten months of the year but will be changed to February 7, 2017 and November 7, 2017, the first Tuesday of the month. Johnson moved to approve the dates for the 2017 meetings and Sower supported. 5-0 approved

Budget 2017/2018 Meeting Dates: Daller gave a calendar with dates for working on the next budget. January 17, 2017 (wages and fees) 6:00 p.m.

February 21, 2017 (General fund-Revenues –Expenditures)6:00 p.m.

March 5 7, 2017 “ “ “ 6:00 p.m.

Public Hearings will be:

February 7, 2017 7:00 p.m.

March 14, 2017 7:00p.m.

Johnson moved to approve the dates and Zeigler supported. 5-0 approved

Cemetery Signage: Laura Staats presented the proposed signage that the Cemetery Committee would like for the Cemeteries. After some discussion Johnson moved that we approve the

Cemetery Committee to purchase new signs with rules and ones about no dumping in the large bins, and Sower supported. 5-0 approved

Joint Meeting – Board, Planning Commission & Zoning Board of Appeals: Daller moved that we hold this meeting in January 2017 and Oatley supported. 5-0 approved

Nametags: Daller presented the board with a proposal about purchasing nameplates for everyone on the board, committees, zoning admin., assessor and suggested the deputies be added to this list. See the quote that is attached to these minutes. Sower moved that we purchase name plates for all the above people at a cost of \$185.90 and Johnson supported. 5-0 approved

Newsletter 2017: There was a discussion about how we wanted to do the newsletters. This was put on hold until next month.

Office Hours: Daller reported that his office hours were Mon., Wed., Fri. from 3:30 pm-7:30 pm
Johnson reported her hours were Tues. 9am-4pm
Sower reported her hours were Mon. and Thur. 9:30am-1:30pm

At this time Daller brought it to the attention of the board that the Deputy Clerk was already over the budget. Sower explained that she tried to tell the board last year that the \$2000 a year was not enough because of all the elections that she would have. Daller stated that the last board had set up the budget and we needed to try and stick to it. Daller moved that the Deputy Clerk not be allowed to work, as of Dec. 16, 2016 at 5:00 pm. If it was needed that Sower would have to come to the board and ask permission for more time for the deputy, and Zeigler supported. 3-2 approved No votes were cast by Sower and Johnson

Otisco Township Website: Daller stated that he was appalled at the website and that there were numerous meeting minutes missing on the website. There was discuss about the matter and Daller said that he would take the website on and would get the things posted that needed to be.

Public Comment: Andy Lehman wanted to know if it was true that the Zoning Administrator was leaving. Daller said he did not know the answer to that. Several other board members stated that they hadn't heard this.

Janet Breimayer wanted to know why she had not been paid for the full month of Nov. Sower stated that she had called MTA to ask about this and was told that the officer going out would only get two-thirds of a month's pay and the incoming officer would receive one-third for Nov. There was a discussion about this and Daller is going to look into the matter.

Proposed Meetings: There will be a meeting on Jan. 10, 2017 at 7:00pm and another one on Jan. 17, 2017 at 6:00 pm.

Adjournment: At 9:16 pm, Zeigler moved that we adjourn and Johnson supported.

Minutes Submitted By:

Lynda Sower – Otisco Township Clerk