

OTISCO TOWNSHIP BOARD (amended)
BUDGET MEETING FOR 2016 WAGES AND FEES
JANUARY 7, 2016 @ 6:30 p.m.

The meeting was call to order at 6:37 p.m. by Clerk, Lynda, in the absence of the Supervisor. At this time the board members designated Ben Oatley to be the monitor of the meeting.

Members Present: Ben Oatley, Dan Zeigler, Janet Breimayer and Lynda Sower
Member Absent: Paul Reeves

The board started with the wages for the deputies. Jan Breimayer moved that the deputies stay at \$14.00 an hour and cap at \$2,500. There was not support. Dan Zeigler moved that the dupties stay at \$14.00 an hour and cap at \$2,000 and Jan Breimayer supported. Approved 3-1
Lynda Sower was the only no vote.

Jan Breimayer moved that the Assessor wages be changed from \$19,000 to \$19,500 and Dan Zeigler supported. Approved 4-0

Ben Oatley moved that the Zoning Administrator be changed from \$16,000 to \$16,800, and Jan Briemayer supported. Approved 3-1 Lynda Sower was the only no vote.

Ben Oatley moved that the Planning Commission members stay at: Members-\$70 per meeting; Chairman-\$80 per meeting; Secretary-\$100 per meeting. Jan Breimayer support.
Approved 4-0

Dan Zeigler moved that the Zoning Board of Appeals stay at: Members-\$70 per meeting; Secretary-\$100 per meeting. Jan Briemayer supported. Approved 4-0

Ben Oatley Moved that the Board of Review stay at: Members \$100 per meeting. Jan Breimayer supported.
Approved 4-0

Dan Zeigler moved that the Election Workers stay at: Chairman \$12 per hour; Workers-\$10 per hour meeting.
Approved 4-0

Jan Breimayer moved that all Cemetery related fees stay the same as 2015 and Dan Zeigler supported.
Approved 4-0

Oatley moved and Zeigler supported that Zoning Compliance Apps. stay at \$25. Approved 4-0

Breimayer moved and Zeigler supported that the Zoning Special Use Application/Variance stay at \$200.
Approved 4-0

Zeigler moved and Breimayer supported that the Zoning Special Use Application/Variance with Special Meeting of the Planning Commission be set at \$500. Approved 3-1 Sower was the no vote.

Breimayer moved and Zeigler supported the Zoning Ordinance Text or Map Amendment Application stay at \$200. Approved 4-0

Zeigler moved and Breimayer supported the Zoning Ordinance Text or Map Amendment Application with Special Meeting of the Planning Commissions set at \$500. Approved 3-1 Sower was no vote.

Zeigler moved and Breimayer supported the Zoning Board of Appeals Application stay at \$250. Approved 4-0

Breimayer moved and Zeigler supported the Land Division fee stay at \$65 per Split. Approved 4-0

Breimayer moved and Zeigler supported the House/Structure Moving Application Fee stay at \$100. Approved 4-0

Breimayer moved and Zeigler supported the Salvage Yard License stay at \$25. Approved 4-0

Breimayer moved and Zeigler supported the Zoning Ordinance Book to stay at \$30. Approved 4-0

Breimayer moved and Zeigler supported the Demolition fee at \$0 with \$500 Escrow. Approved 4-0

Breimayer moved and Zeigler supported Business Sign Permits stay at \$65. Approval 4-0

Zeigler moved and Breimayer supported the Rezoning stay at \$250. Approval 4-0

Zeigler moved and Breimayer Supported the Outdooring Gathering stay at \$50 with a \$500 Escrow. Approved 4-0

Breimayer moved and Zeigler supported the PUD fee stay at \$750 with a \$2000 Excrow. Approved 4-0

Bremayer moved and Zeigler supported the Home Occupation Level I be \$25 and the Special Use Home Occupation Level II be \$200 with a \$500 Escrow. Approved 4-0

Breimayer moved and Zeigler supported the Mileage stay at \$.55. Approved 4-0

Sower moved and Breimayer supported the copies of Permissible Township Records under FOIA be \$.10 per one sided 8"x 11" sheet of paper. Approved 4-0

Zeigler moved and Breimayer supported the Voter Registration List stay at \$30. Approval 4-0

The Board agreed to keep all Elected Official Salaries the same: Supervisor - \$14,000; Treasurer and Clerk - \$16,000 ; Trustees - \$3,500.

The next Budget Meeting is set for February 1, 2016 at 6:30 p.m.
Meeting adjourned at 7: 45.

Minutes by: Lynda Sower, Otisco Township Clerk

Otisco Township Election Committee Meeting Minutes
January 27, 2016 @ 11:00 a.m.

The meeting was called to order by Lynda Sower, Chairperson for the committee.

Members Present: Lynda Sower, Clerk; Cindy Zahm, Deputy Treasurer;
Paula Bryne, Deputy Supervisor

Sower explained how the list of workers for the Elections worked, with needing all parties represented.

Cindy moved to accept the workers on the list and Paula supported. (see attached list.)

3-0 approved.

Meeting adjourned at 11:10.

Minutes submitted by:



Lynda Sower

Otisco Township Clerk

**Otisco Township Election Worker
March 8, 2016**

Democrats

~~Christina Brown~~
Ann Feuerstein
Maryann Reeves
~~Jennifer Slack~~
Fred Alberts
Maureen Alberts
Teila Bauer

Republicans

Jean Englund
~~Connie Heaton~~
Ann Haney
Kathryn Brown – Chair Person
Howard Uiterdyk

Independent Party

Laura Staats
Melissa Kline


Lynda Sower - Clerk

Otisco Township Board.
Special Budget Meeting Minutes for Monday February 1, 2016.

Ben Oatley called the meeting to order at 6:45 P.M.

Members present: Jan Breimayer, Dan Zeigler, Ben Oatley.

Members absent: Lynda Sower, Paul Reeves.

The Board reviewed the General Fund Budget income and expenditures.

Supervisor Paul Reeves was phoned to clarify a duplication of the 'Building and Grounds' Fund.

It was decided to fund only one of the duplicated fund categories.

It was decided to finish the remainder of the Budget at another Special meeting to be held on Thursday February 11, 6:30 PM.

Meeting adjourned at 8:45 PM.

Ben Oatley

Township Board Trustee.

**OTISCO TOWNSHIP BUDGET MEETING
FEBRUARY 11, 2016 & 6:30 P.M.**

The meeting was called to order by clerk, Lynda Sower. Ben Oatley was appointed to monitor the meeting by the other board members present.

The Pledge of Allegiance was recited.

Members Present: Janet Breimayer, Treasurer; Lynda Sower, Clerk
Ben Oatley, Trustee and Dan Zeigler, Trustee

Member Absent: Paul Reeves, Supervisor

The board finalized the numbers for the 2016-2017 Fiscal Year.

Adjourned at 7:45



Minutes by:

Lynda Sower – Otisco Township Clerk

**OTISCO TOWNSHIP SPECIAL MEETING
MARCH 9, 2016 @ 2:00 P.M.**

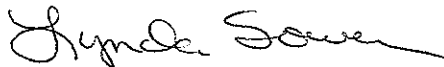
The meeting was called to order by Treasurer, Janet Breimayer.

Members Present: Janet Breimayer, Treasurer; Lynda Sower, Clerk;
Dan Zeigler, Trustee

Monthly Bills: Dan Zeigler moved that we pay the monthly bills and Jan Breimayer supported. Vote 3-0 approved (The special meeting was held because of the monthly meeting getting moved to the third Tues., March 15, 2016, and not wanting bills & payroll paid late. The change was because of the Presidential Primary on March 8, 2016).

Meeting adjourned at 2:10 P.M.

Submitted by:



Lynda Sower

OTISCO TOWNSHIP ELECTION COMMITTEE MEETING
July 19, 2016 & 10:30 A.M.

The meeting was called to by Clerk, Lynda Sower

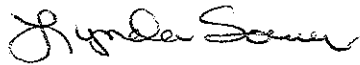
Members Present: Supervisor, Paul Reeves; Treasurer, Janet Breimayer
Clerk, Lynda Sower

Lynda Sower presents the committee a list of Republican, Democratic, and Independent Party Election Workers for the August 2, 2016 election.

Jan Breimayer moved that we accept the list as presented and Paul Reeves support. 3-0 approved

Jan Breimayer moved that we adjourn and Paul Reeves supported.

Minutes Submitted by:



Lynda Sower

Otisco Township Clerk

Otisco Township Special Board Meeting
Tuesday, August 16, 2016
9663 Button Rd.
Belding, MI 48809

The Otisco Township Special Meeting was called to order by H. P. Reeves at 6:30 p.m.

A pledge of allegiance was said.

1. J. Breimayer moved to approve the Agenda with one change - Pick Township Project Management Committee. D. Zeigler supported. All Ayes

2. Review Township Hall Property

H. Paul Reeves stated that they are almost finished taking the trees down. The old playground equipment needs to be removed.

B. Oatley moved we approve buying seed for the site where trees have been removed.

D. Zeigler supported. Motion passed 4-0

3. Review Cemetery Property and Pay for Tree Removal and Laminating Old Cemetery Map

D. Zeigler moved we approve paying \$3,319.42 for tree removal and laminating of the cemetery map. J. Breimayer supported All Ayes

4. Hire Architect

H. P. Reeves moved we hire Steve Worth as our Architect and J. Breimayer supported. All Ayes

5. Hire Builder

Everyone had a chance to ask the builders questions. It was decided to hire a contractor after the architect plans are back.

D. Ziegler moved we should hold off hiring the contractor at this time. J. Breimayer supported. All Ayes

6. Pick Township Project Management Committee

H. P. Reeves moved that the new Township Hall Project Committee consisted of L. Staats, B. Oatley and Dan Zeigler. Dan advised that he wasn't sure he would be able to accept, as he may be busy with crops, etc.

Public Comment:

It was stated we should open up bids again after the architect is finished with the drawings. J. Hunter said that bids should be open again for other contractors to bid.

D. Zeigler moved the meeting be adjourned. J. Breimayer supported. The meeting was closed at 6:56 p.m.

Respectfully Submitted:

Jan Breimayer
Acting Secretary

OTISCO TOWNSHIP SPECIAL MEETING
OTISCO TOWNSHIP HALL
OCTOBER 18, 2016 @ 1:00 P.M.

The meeting was called to order by Supervisor, Paul Reeves

Members Present: Supervisor, Paul Reeves; Treasurer, Janet Breimayer; Clerk, Lynda Sower
Trustee, Ben Oatley; Trustee, Dan Zeigler

Agenda: Breimayer moved to accept the agenda as presented and Zeigler supported. Oatley stated that he wanted another thing added to the agenda; a policy or resolution on the hiring and terminating of employees, such as Assessor or Zoning Administrator. There was a vote on the first agenda where a motion had already been made. 5-0 approved. Oatley then moved that we amend the agenda with the resolution. It was placed after Public Comment. Breimayer supported Oatley's motion. 5-0 approved

Review Quotes from Wright Builders and Scheid: The quotes were \$233,800 - Scheid and \$192,526 - Wright. There was a discussion about the price difference. Wright stated that he would like to go with more insulation in the ceiling and walls and this would raise his price by about \$5,000. Zeigler was wondering why there was the big difference in prices. It was stated that both men felt their bids were fair and profitable for them. Wright stated he has never lost money on any estimate and he didn't plan on losing in the bid. Both contractors stated that they could not start the project until the frost lifted, which would be in the middle of April. Oatley wanted to know what the thoughts of the new board were. Reeves stated he had talked with all the people running for office, and everything seemed alright. Sower stated that if the builders could not begin construction until next April, what was the purpose of voting now. Reeves moved to vote on Wright Builders and Zeigler supported a roll call was held. 2-3 No votes were; Oatley, Breimayer and Sower. Oatley moved that we accept the bid from Scheid Inc. and Breimayer supported. 3-2 approved. No votes were Zeigler and Sower.

Public Comment: No one spoke out so the board moved to the Resolution question that Oatley had. At this time Jeff Hunter wanted to speak, but said he would wait until after this matter was taken care of. Oatley explained that he had contacted MTA and wanted if what he was thinking of would be legally ok. He was told that it would. His suggestion was; in the case of our employees and a termination it would take 4 members to agree and 1 member could disagree, for the termination to take place. Using this method instead of the 3-2 vote (majority) that is usually used by the board. Zeigler stated that he saw no reason for changing the way things had been done in the past. Reeves stated that he had talked with Marc and he said if 3 people did not want him to stay as a Zoning Administrator he probably should leave. Sowers ask the board if when the other members of the board had been elected to their positions if the board had tried to change things just before they came to their jobs, to tie their hands. Or if

the previous board just trusted that you would do a good job for the township? To this Oatley stated I guess that's a no from you. The discussion was dropped at this point.

Hunter wanted to know if the board could have the lawyer for the township come to the next meeting to verify that the hiring of contractor was legal. Reeves stated that he had talked with the lawyer and everything was above board, because they had asked for bids. Sower stated that she had also talked to the lawyer and he stated that because there were no policies in place, it was alright because no policies had been broken.

Zeigler moved that the meeting be adjourned and Breimayer supported.

Minutes Submitted By:


Lynda Sower – Otisco Township Clerk

**OTISCO TOWNSHIP ELECTION COMMISSION MEETING
OCTOBER 18, 2016 @ 12:00 p.m.**

The meeting was called to order by Clerk, Lynda Sower

Member Present: Supervisor, Paul Reeves; Treasurer, Janet Breimayer; Clerk, Lynda Sower

A list of Election Inspectors for the November 8, 2016 Election was presented to all members. After the group looked over the list, Breimayer moved to accept the list as presented and Reeves supported. 3-0 approved

At 12:15 p.m. Breimayer moved that the meeting be adjourned and Reeves Support.

Minutes Submitted by:


Lynda Sower – Otisco Township Clerk