

**OTISCO TOWNSHIP REGULAR MEETING
JULY 12, 2016 @ 7:00 p.m
AT Otisco Township Hall**

The meeting was called to order by Supervisor Paul Reeves
The Pledge of Allegiance was recited
A short Prayer was given by Ionia County Commissioner, David Hodges

Members Present: Supervisor, Paul Reeves; Treasurer, Janet Breimayer; Clerk, Lynda Sower
Trustee, Ben Oatley; Trustee, Dan Zeigler

Approval of Agenda: Breimayer moved that we approve the agenda and Zeigler supported.
5-0 approved

Approval of Minutes: Oatley moved that we approve the June 2016 minutes and Breimayer supported. 5-0 approved

Approval of Bills: Breimayer explained that we changed banks and did not receive township checks and that Mercantile made out Cashier Checks for us to pay the bills and payroll. Breimayer moved that we approve the monthly bills and Zeigler supported.
5-0 approved

Payroll --	\$ 5420.51
Accts. Payable --	\$ 3194.82
Accts. Payable --	<u>\$ 4815.83</u>
TOTAL	\$13,441.16
Road Fund --	\$10,202.50

Public comment: Kevin Beutler introduced himself to the public; he is running for Ionia County Drain Commissioner.

Howard Uiterdyk thanked Jan for moving the township monies back to a township bank. He would like to see the subject of the addition to the hall be placed on the ballot for residents to vote on in November.

Susan Ring agreed with Mr. Uiterdyk

Robert Pike wanted to know how much would be spent on the project and the reason we need the addition. Reeves responded that the township has the money to do the project without asking for anything from the residents. It is money that we have collected in the previous years and not spent. We have a Township Revolving Fund and we have CD's. The township would not be in any hardship if we do this project.

Zeigler stated that the Smyrna Social Club has the Maccabee Hall where they hold their festivities, Zeigler has not been in that hall for years, but is sure that it has some safety issues.

Desmond Pike wanted to know if we are set on the size of the addition. He feels in the end it might be too small. He stated "Bigger is Better".

Sower stated that a few months ago we were trying to balance the budget; we gave up some things to make it work. With a new building there will be liability increase, there are going to be increases in heat, lights, and etc. Sower stated that she did not believe that this board should be making this decision at this time. We have the potential of having four new board members sitting here after the November election.

Correspondence: Reeves stated that we received a letter from Cliff Bloom, our previous attorney; thanking us for all the years he was able to be our attorney and wishing us all his best. Oatley received a quote from Harding Enterprise for the parking lot expansion. The quote was \$28,000. Laura Staats will hold on to this with the other bids.

Committee Reports

Township Deputy Report: Deputy Lavato reported the following; 46 traffic stops, 2 accidents, dispatched 12 calls, criminal complaints, 5 assist, and 109 business checks for the month of June.

ZBA: Zeigler reported there was a short meeting on Monday, July 11, 2016 to approve the June minutes.

Zoning Administrator: Marc Larabel, Zoning Administrator report for the month of June that there were 7 Zoning Permits; 6 approved and 1 denied, 4 outstanding complaints, he had Deputy Lavato assist him with notices about violations, the bike race has requested a permit.

Cemetery Committee: Reeves reported that they have been removing brush and removing trees at Otisco Cemetery. He hopes that the Cemetery Committee will be able to work on putting the drive in the back of the cemetery. Laura Staats reported the next meeting would be at 9:00 a.m. next Tuesday.

County Commission-David Hodges: Commissioner Hodges attended a Facility meeting. There were budget numbers presented; 4.6 Million for building project, other expenses added on would make the ending cost 5.4 Million. This will put all courts in one building. 911 is moving into the old district building. Commissioner Hodges attended the regular meeting and reported; ribbon cutting for the Vet center will be next Wednesday, Federal Government is projecting for 2017-2019 what the cost will be for meals on wheels and etc., there is about \$300,000 available for assistance with these programs and \$800,000 in millage. Hodges reported that a vote for the boiler quote of \$141,000 was accepted. A woman that passed away donated \$35,000 to the animal shelter, and they are going to build an outside area for the animal to run and exercise. Hodges stated that he is no longer on the building project for the addition of the hall. He had just given them some drawings and ideas to go by and has nothing to do with this anymore.

Unfinished Business:

Tree Removal at Twp. Hall: Reeves reported the removal of the trees is proceeding.

Architect: Reeves stated that he has some names of architects but doesn't know if we are at that point yet.

Hall Addition report: Laura Staats reported that the addition would be 40x50, and the community room would be 40x41. There will be three restrooms; a men's, ladies, and unisex handicap. There will be vinyl floors, but carpet could be laid at a later date. It will have a warming kitchen, with appliances in it, nothing fancy. The contractors that bid will be responsible for fixtures, septic update, permits, etc. Bids should be submitted by Friday, August 5th, the board will vote on the 9th, yes or no on continuing on this project. There was more discussion about the addition.

New Business

General Policy Manual: Reeves stated that he would like to have a special meeting to look at it and make some decisions. Sower stated the manual that was given to the board was published in 2002, from Chester Township, in Ottawa County; which was quite a few years ago.

Sower stated that we do not have policies and here we go again, just before this board leaves they want to put in policies. She also stated that there is a book from MTA for each position on the board which the new board can use for guidance.

Public Comment: Desmond Pike stated that he appreciated all of the boards service for the township and he hoped we would all be available to help the new board after November.

Agenda: Newsletter; each dept. should be getting anything they want in the newsletter, to Reeves by Sept. 1st.

Building Bids

Prices from the Architects

Adjournment: Breimayer moved we adjourn at 8:20 pm. and Zeigler support.

Minutes Submitted By:

Lynda Sower
Otisco Township Clerk