

OTISCO TOWNSHIP PREPOSED AGENDA

REGULAR BOARD MEETING

DECEMBER 8, 2015 at 7:00 PM

- I. Call Meeting to order
- II. Pledge to flag and Opening Prayer
- III. Approval of meeting Agenda
- IV. Approval of Minutes
- V. Approval of monthly Bills
- VI. Public Comment
- VII. Correspondence
- VIII. Committee Reports/Minutes
 - a. Fire/mutual Aid Compact/Ambulance
 - b. Planning Commission: Gregory L. Ransford, Municipal Planning Consultant
 - c. ZBA
 - d. New Land Splits.
 - e. Zoning administrator
 - f. Road Committee
 - g. Cemetery Committee
 - h. County Commission-David Hodges
- IX. Unfinished Business
 - a. Final Home Occupation ordinance
 - b. Revised RV Ordinance
 - c. Board Resolution to except Otisco Twp Non-ERISA Retirement Plan as amended and reinstated and reappoint Lynda Sower as Executor of plan.
- X. *New Business*
New Business
 - a. Planning Commission, Two appointments - David Hodges, Dick Ostrander or Steve Horvath
 - b. ZBA Reappoint John Newland
 - c. Dates for Township Board meeting 2016-17
- XI. Public Comment
- XIII. Agenda -
- XIV. Adjourn

**OTISCO TOWNSHIP REGULAR BOARD MEETING
DECEMBER 8, 2015 @ 7:00 P.M.**

The meeting was called to order by Supervisor, Paul Reeves.
The Pledge of Allegiance was recited and a short prayer was given by Supervisor, Paul Reeves.

Members Present: Supervisor, Paul Reeves; Treasurer, Janet Breimayer; Clerk, Lynda Sower
Trustee, Ben Oatley; Trustee, Dan Zeigler.

Agenda Approval: Ben Oatley stated that he would like a couple of items added to the Planning Commission; a plaque in memory of Pete Marahofer; the Planning Commission would like direction from the board about the duties of their Secretary. Lynda Sower would like to add the newsletter to the agenda. Breimayer moved that we approve the amended agenda and Zeigler supported. 5-0 Approved

Approval of Minutes: Sower wanted the board to look at the part of the minutes about the FOIA. Reeves read the part on the FOIA and wanted to know what Sower's question was. Sower stated that she had not received any the information yet. Reeves responded that the Board had not received a letter from Sowers. Sower than stated that she did not know anything about a letter.

Oatley wanted to know about the new deputy, as he was not at last month's meeting. Breimayer moved that we approve the minutes and Oatley supported. 5-0 Approved

Approval of Bills: Zeigler wanted to know who Mika Meyers was. He was told that it was the attorney for the Tribunal Court.

Accounts Payable	\$21,353.46
Payroll	\$ 5,634.72
Road Fund	<u>\$56,132.86</u>
Total	\$83,121.04

Sower moved that we approve the bills and Breimayer supported. 5-0 Approved

Public Comment: Thomas Albert introduced himself to the audience and the board. He is running for the 86th District Representative. His website is votealbert.com for more information.

Robert Rose from Saranac introduced himself to the audience and board. He is the Drain Commissioner, in place of John Bush. He saw the opening in the Sentinel Standard, and he sent a resume to them for the position and he was awarded the job. He is also going to run next year for the position.

Randy Beech introduced himself to the audience and the board. He owns a machine shop on Whites Bridge Rd. They have been there 4 years and it is zoned Residential with a Special Uses Permit. He would like to buy the 4 acre parcel from Feuerstein, but wants to make sure he will be able to add on to his business the way it is presently zoned. He will be adding about 5 more jobs to the area. Beech was instructed to talk to Marc Arable, the Zoning Administrator.

Deputy Mattson, the officer that is assigned to our area told the board that he would be working approximately 10 hrs. in the winter and 30 hrs. in the summer. He stated that there are a lot of drugs in the area.

Planning Commission: Reeves brought up the wishes of the Planning Commission to buy a plaque and place it in the hall for all the years that Pete Marhofer came to meetings and also served on difference committees. Oatley stated that the members of the Planning Commission are going to pay for the plaque and are not asking for any money from the township funds. The board unanimously agreed that this could be done.

Reeves stated that the Planning Commission had met Greg Ransford, Municipal Planning Consultant, and he did not get any negative feedback. Reeves talked to Greg about the \$80 an hour that he charged. Greg stated that he would do it on a contingency, of \$200 a month, or he would do all the small things for \$100 a month, but if he did any major things that would go to \$80 an hour. After a discussion, Breimayer moved that we hire Greg Ransford and it was supported by Dan Zeigler. 5-0 Approved Oatley moved that we pay Greg Ransford at the rate of \$200 monthly and Breimayer supported. 5-0 Approved

Reeves had another request from the Planning Commission. They would like the board to review the bylaws for their committee to see about the rolls of the chairperson and vice chair, and the secretary, and the attendance policy. Reeves stated that he doesn't think after we look at it, there will be many changes. Sower requested that the Planning Commission look it over and give the board ideas that they see need to be changed. Reeves said that would be a good idea.

Oatley stated that the meeting time for Planning Commission has been changed for the up-coming year. They will meet on the first Wednesday of each month at 7:00 P.M.

Cemetery Committee: Laura Staats stated that the Cemetery Committee will not be meeting until March 2016.

County Commissioner: David Hodges reported that the Commissioners worked on the Commission on Aging contract amendment, it is basically a State Grant. Approved to purchase an intercom system for security in the jail, at the cost of \$111,000. The Commissioners had a request to install new radios in the patrol cars and ones on officers sides. There were new computers installed in the patrol cars for the first time in ten years. It has an instant fingerprint program in the computer. There was a request for a Sargent position with a \$6,000 increase in pay, and request to fill two deputy positions. There is one officer retiring.

A request to fill a vacancy for a correction officer at the jail, and a new Animal Control person. The new maintenance building is going up in Ionia now.

Hodges saved the county \$3500, by helping draw up a site plan. By the next meeting David will have the simple drawings for an addition to the Township Hall, doubling the size of the existing building. Desmond Pike wanted to know where the money came from to build the new bridge over M-66 in Ionia. David responded that it is money from the Meijer Trail Foundation.

Unfinished Business:

Home Occupation Ordinance: Reeves stated that this has been sent to the board to see what the board would like to charge for a fee on this ordinance. Breimayer moved that we approve the Home Occupation Ordinance with a \$25 fee for the permits and Zeigler supported. 5-0 Approved

Revised RV Ordinance: Reeves wanted to know how this ordinance came about, and Oatley said that the Ordinance that they have, has a sentence in it that the Lawyer said was not good for the enforcement of the Ordinance. So the Planning Commission decided to have a stand-alone ordinance and not a zoning ordinance, and came up with this. After much discussion and questions from members of the audience and board, Ray Cowles spoke up and questioned, Just who is this Ordinance for, somebody wants it. Zeigler informed Mr. Cowles that it was meant to clean up some trailers that sat on Hawley Highway and Gold Lake Rd. Some members of the Planning Commission were there and said that, they think this thing has just snowballed out of control. It was not meant to be so difficult, and the commissioners had not talked about a lot of the things that are in the ordinance that we are looking at. Zeigler moved that we send this back to the Planning Commission too look over and Breimayer supported. 5-0 Approved
Desmond Pike than spoke up and said why don't you put in there to go back to the original zoning ordinance and get it corrected and forget about the stand alone ordinance. Reeves said that was a good idea. The whole board agreed.

Board Resolution to accept Otisco Twp. Non-ERISA Retirement Plan as amended: Reeves stated that Lynda Sower had received this paper work from Burnham & Flowers. Sower then explained that the letter she received stated that every six years that the IRS requires this to be done. Sower then read the Resolution to everyone. Breimayer moved that we approve the amended Resolution and appoint Lynda Sower to be in charge of the said Pension and papers and Zeigler supported. 5-0 Approved

Newsletter: Reeves stated that it was time to think about a newsletter for the residents of the township, and how are we going to handle it, electronic or mailing. Zeigler ask if we should take a poll for the audience. Someone wanted to know how much money it would save the township to go electronic. There was much discussion about the newsletter and it was decided that we would still mail out the newsletters twice a year and look into putting something on the website for the people to let us know that they would look on the website and would not need mailings after this time.

New Business:

Planning Commission, Two appointments: Reeves gave the board three names of people that were willing to sit on the committee, David Hodges, Dick Ostrander or Steve Horvath. Oatley moved that we keep David Hodges on this board and Breimayer supported. 5-0 Approved Breimayer moved that we appoint Dick Ostrander for the second opening and Zeigler supported. 4-1 Approved Oatley was the only no vote.

ZBA, Alternate Appointment: Reeves stated that John Newland would like to continue to be the alternate for this committee. Zeigler moved that we reappoint John Newland to the position of ZBA Alternate and Breimayer supported. 5-0 Approved

Dates for 2016 Board Meetings: Reeves moved that we continue having our meetings on the second Tuesday of each month in 2016 and Sower supported. 5-0 Approved

Budget Meeting: Reeves gave the board calendars to use for the budget dates of when things had to be done, and when budget had to be completed.

Public Comment: Don Hopkins wanted to know about the asphalt business that was thinking about coming to our township at the Clark Tire parcel. Reeves stated that he thought it was still in the works and did not know what the hold up was.

Howard Uiterdyk ask Reeves if he had looked for the crossbars for the office windows. Reeves comment that he did not find any and Uiterdyk wanted to know if he was still working on it, and Reeves commented No. Then Uiterdyk wanted to know if anything had been done about the limits on the credit card and Breimayer said she had not done this yet.

Adjourn: Zeigler moved that we adjourn the meeting at 8:23 p.m. and Sower supported.

Minutes By:

Lynda Sower
Otisco Township Clerk