

## PLANNING COMMISSION MEETING

### Otisco Township

#### *Preliminary Minutes*

#### **Planning Commission Meeting for September 16, 2015**

**Call to Order:** Meeting Called-to-Order at 7:00pm by Jim Tarkowski. Pledge recited.

**Roll Call:** Members Present; Jim Tarkowski, Frank Mason, Desmond Pike, and Ben Oatley, Dave Hodges and Pete Marhofer. Also in attendance was Marc Larabel (Zoning Administrator). Members Absent; David Pachulski.

**Approval of Agenda:** Frank Mason moved to accept current Agenda with the addition of discussion to move the Planning Commission meeting dates. Pete Marhofer Supported. Approved: [6-0]

**Approval of minutes:** Desmond Pike moved to accept the Planning Commission Meeting Minutes held on August 19, 2015. Ben Oatley Supported. Approved: [6-0]

**Public Comment:** Andy Lehman asked why there was a mix of Industrial and Commercial properties along with Residential Zoned properties. Planning Commission responded: The Master Plan changed Zoning of some properties. Public Comment Closed

**Correspondence:** Zoning Administrators Report- Zoning Administrator gave input and information regarding an Asphalt Business. Ben Oatley updated the Planning Commission on the Township Hall painting. A DNR representative's attendance at the Board Meeting. Discussion regarding meeting date changes for 2016 Planning Commission Meetings. Frank Mason advised the Planning Commission on the granting of a Variance.

**Public Hearing:** There was a Public Hearing regarding the Home Occupation Amendments to the existing Ordinance. Andy Lehman had questions regarding Level II Home Based Business. Questions were answered to his satisfaction. Public Hearing Closed at 7:17pm.

Desmond Pike moved to send the Home Occupation Amendments to the Board for Adoption. Ben Oatley Supported. Vote Taken... Vote was 5-0 in favor. Pete Marhofer abstained. Home Occupation Amendments will be sent to the Board for Adoption.

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### ***Preliminary***

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**New Business:** After Zoning Administrator gave a more in depth description of an Asphalt Business, The Planning Commission discussed placing the Asphalt Business as a matter of right or a matter of Special Land Use in the Industrial Zone. Pete Marhofer moved to amend the Uses by Special Land Use list to include an Asphalt Business. Ben Oatley Supported. Vote was 6-0 to allow an Asphalt Business in the Industrial Zone by Special Land Use.

After discussion, it was decided to table the 2016 meeting date changes of the Planning Commission until the December 2015 meeting.

**Unfinished Business:** There was discussion regarding the current RV Ordinance. After discussion, it was decided to remove the RV Ordinance from the Zoning Book of Ordinances and ask the Board to adopt a Stand-alone Ordinance. Proposed changes to the suggested Stand-Alone Ordinance included Adopting a new definition of a Recreational Vehicle. Also under the points B and C, the time limit was to be increased from 14 days to 21 days. Desmond Pike moved to approve. Dave Hodges supported. A vote was taken and passed 6-0 to have the Zoning Administrator write a Stand-Alone Ordinance for Planning Commission to review at the October meeting before recommending it to the Board.

**Closing Comments:** Proposed agenda for October Meeting. Possible request of a Special Land Use Permit for an Asphalt Business in the Industrial zone.

**Adjourned:** Frank Mason moved to Adjourn. Dave Hodges Supported. Approved [6-0]

Meeting was adjourned at 8:04pm

FM/msl