

## PLANNING COMMISSION MEETING

### Otisco Township

#### Approved with changes

### Planning Commission Minutes for May 20, 2015

**Call to Order:** Meeting Called-to-Order at 7:00pm by Jim Tarkowski. Pledge recited.

**Roll Call:** Members Present; Jim Tarkowski, Frank Mason, Desmond Pike, Pete Marhofer, and Ben Oatley, (Dave Hodges). Also in attendance was Marc Larabel (Zoning Administrator). Members Absent; David Pachulski

**Approval of Agenda:** Frank Mason moved to accept current Agenda. Desmond Pike Supported. Approved: [6-0].

**Approval of minutes:** Frank Mason moved to accept the Planning Commission Meeting Minutes held on April 15, 2015. Dave Hodges Supported. Approved: [6-0].

**Public Comment:** There was no Public Comment

**Correspondence:** Zoning Administrators Report- Zoning Administrator gave updates to the complaints on Deitz Rd and Belding Rd. No further questions were asked.

**Board Meeting Minutes:** Ben Oatley updated the Planning Commission members of the **Township Board Meeting**. Frank Mason advised the Planning Commission members that there was no **Zoning Board of Appeals** meeting in April. Zoning Administrator reiterated that Ben Oatley is the voice of the Planning Commission to Board and that Ben is also the voice of the Board back to the Planning Commission. This being said, the meeting minutes of both the Board and the Planning Commission will help to better facilitate communications between the Board and the Planning Commission. (No further discussion).

**Public Hearing:** There was no Public Hearing.

**New Business:** The Planning Commission discussed the proposed ordinances and amendments regarding Swimming Pools, Accessory Building setbacks and definitions, Front Yard Projects in reference to ADA regulations, the Current Noise Ordinance and the Right to Farm Act. It was agreed to have more time to study these proposals and to have the Zoning Administrator submit further information including current ordinances from other Townships that reflect these proposals. The Planning Commission also asked the Zoning Administrator to submit a copy of the Ionia County Noise Ordinance since the Otisco Township ordinance has yet to be located.

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**Unfinished Business:** Home Occupations and Home Based Business Ordinance were discussed. The Planning Commission would like to see a list of possible Home Occupations (Level I) and a list of Home Based Business's (Level II). An Annual Review Process for each was also discussed. It was agreed to further study this and have the Zoning Administrator submit those lists.

**Closing Comments:** The Zoning Administrator made the Planning Commission aware that Otisco Township no longer utilizes the services of Tim Johnson/Wade Trim. Mr. Johnson chose to remove himself from this position. The Zoning Administrator also advised the Planning Commission that there would be a Public Hearing at the June 17, 2015 meeting in reference to the adoption of the Public Gathering Ordinance.

**Adjourned:** Pete Marhofer ~~made~~ moved to Adjourn. Frank Mason Supported. Approved [6-0]

Meeting was adjourned at 8:42pm

MSL