

Otisco Township

APPROVED

Planning Commission Minutes for March 18, 2015

Call to Order: Meeting Called-to-Order at 7:00pm by Jim Tarkowski. Pledge recited.

Roll Call: Members Present; Jim Tarkowski, Frank Mason, Desmond Pike, Pete Marhofer and Ben Oatley. Also in attendance was Marc Larabel (Zoning Administrator), Tim Johnson (Township Planner). Absent; David Pachulski,

Approval of Agenda: Dave Hodges made motion to accept current Agenda. Pete Marhofer seconded motion. Approved: 6-0

Approval of minutes: Planning Commission Meeting held on February, 2015. Desmond Pike made motion to approve meeting minutes. Ben Oatley seconded motion. Approved: 6-0].

Public Comment: None

Correspondence: Zoning Administrators Report- Zoning Administrator advised Planning Commission that the escrow amount of \$1000.00 less legal fees to the Township was returned to the Client involved in the Dumond Rd Special Land Use request. No comment from Planning Commission Members.

Board Meeting Minutes: Ben Oatley advised the Planning Commission members of the **Township Board Meeting**. Discussion on the signing of the Brine Contract, Approval of the Township Budget and accepting bids for mowing. (No comment). Frank Mason advised the Planning Commission members that there was no meeting in March of **Zoning Board of Appeals**. (No Comment)

Public Hearing: There were no Public Hearings schedules.

New Business: Discussion on the now proposed **Home Occupation Ordinance**. Define a Home Occupation. No levels. Remove Item #9 from Home Occupation Standards, leaving 11 standards to be met. Have Planning Commission review application. The Planning Commissioners asked Tim Johnson to provide drafts for Home Occupation Ordinance as a permit in the R1 & R2 zones and as a Home Based Business in the RC and AG zone. **Closing Comments:** None

Unfinished Business: Discussion on Draft No.2 of the **Public Gathering Ordinance**. Motion was made by Frank Mason to send this draft to the Township Board for Approval and Seconded by Dave Hodges. Approved by a vote of 6-0.

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Unfinished Business Cont...

Approved the following changes; **to leave the Zoning Setbacks** as written with the exception to amend the setbacks to align Sections 1.350, subsection 1.352 and Section 1.360, subsection 1.363 with Section 1.439 so as be consistent. Public Hearing is to be scheduled for April 15, 2015.

Proposed Meeting Agenda: The Meeting Agenda for the April 15, 2015 Planning Commission Meeting will be the proposed Home Occupation amendments to the existing ordinance and to write an ordinance covering Home Based Business's within the RC and AG zones. There will also be a Public Hearing **to leave the Zoning Setbacks** as written with the exception to amend the setbacks to align Sections 1.350, subsection 1.352 and Section 1.360, subsection 1.363 with Section 1.439 so as be consistent.

Adjourned: Dave Hodges made Motion to Adjourn. Motion was seconded by Desmond Pike and Approved Unanimously. Meeting was adjourned at 8:40pm.

FM/msl