

OTISCO TOWNSHIP
Preliminary
ZONING BOARD OF APPEALS MINUTES for December 11, 2017

- Members Present:** Frank Mason – Chairperson; Dan Ziegler - co-chairperson; Laura Staats – Secretary; Glenn Geiger – Alternate
- Call to Order:** Frank Mason called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.
- Agenda:** Motion to approve the Agenda with additions under new business – election of officers and discussion on mandatory meeting dates, passed 3-0
- Approve Minutes:** Minutes from the July 10, 2017 meeting were reviewed and approved with change to the date from July 12 to July 10, passed 3-0
- Correspondence:** **Zoning Administrator,** Roger handed out his zoning report, and said that Ashley Baptist Church would be coming in for a variance regarding a lighted sign at the church.
- Township Board:** Dan gave a short review of the previous board meeting and said there would be a lot to cover at the December meeting.
- Planning Commission:** The Planning Commission discussed the Recreation Plan for the Township and Hall.
- Old Business:** None
- New Business:** Election of Officers; motion made to retain the current officer lineup as is, was seconded, vote taken and passed 3 – 0
A discussion followed regarding the changing of the mandatory meeting dates to January, April, July and September. After a brief discussion a motion was made and seconded to keep them the same, January, April, July and December; passed 3 - 0
- Public Comment:** Zoning Administrator suggested that the alternates attend ZBA meetings, especially the ones where variances are being considered. Joe Daller said that the Township Board had allotted funds to cover the cost of alternates attending all meetings.
- If a ZBA Board Member is unable to attend a meeting they should notify ZBA Chairperson Frank Mason or Zoning Administrator Roger Vander Molen so that an alternate can be contacted to attend in their place.
- Adjourn:** Motion to adjourn was made, and seconded, passed 3-0
Meeting adjourned at 7:30PM.
- Next Meeting:** January 8, 2018 @ 7:00 PM Otisco Township Hal
- Proposed Agenda:** Approve December Meeting minutes, Public Hearing for Ashley Baptist Church regarding a lighted sign.

Respectfully submitted:
Laura Staats