

## Planning Commission

### Preliminary Meeting Notes

08/02//2017

**Call to Order:** Mason called meeting to order at 7:00

**Roll Call:** Mason, Pike, Johnson, Ostrander.

**Approval of Agenda:** Ostrander made a motion to approve agenda with a second from Pike. Passed 4-0.

**Approval of Minutes:** Johnson made a motion to approve June , 7<sup>th</sup> 2017, Preliminary meeting minutes. Ostrander seconded motion. Passed 4-0.

**Public Comment:** None

**Correspondence:** A.) **Zoning Administrator Report**

Roger gave everyone a copy of his report. Mostly complaints that he has completed or still is working on. He also recently attended a Solar Energy seminar at Cannon TWP. He also checked into "Boobs and Tubes" and they are not holding the event this year and will return for 2018.

B.) **Board MTG Report**

Johnson reported many road projects will not be done this year due to lack of county fund matching and not enough for contractors as they are already scheduled. The TWP is currently conducting an Audit for 2016 fiscal year. The TWP is currently working on fencing for the Otisco Cemetery and bids for the driveway extension. The Board approved to hold a 180 year celebration for Otisco TWP next year.

**C.) ZBA Report**

Mason reported they discussed the Rec Plan for TWP and next Mandatory meeting is December, unless something else comes up.

**New Business:**

**A.) Recreation For TWP Hall**

The TWP planner, assistant, Brian Werschem was present at the meeting. We had much discussion on how to go about creating a Rec Plan. The TWP is looking at filing a Rec Plan with the State of Mi. Once created and accepted, it will be filed with state for 5 years. This Rec Plan will open the door for the TWP to be eligible to file for grants for matching monies to Fund projects such as a playground and outdoor recreation at TWP. Brian is going to send over the cost of creating and filing the Rec Plan for the TWP. This process will take approximately about a year to complete due to public hearings and input required from residents.

Johnson made a motion to have Board Approval to Hire the Planner to create a Recreation Plan for Otisco TWP to be filed with the State. 2<sup>nd</sup> by Mason. Passed 4-0.

Mason made a motion for Board to give Planning Commission a specific allocated amount of money to currently work with to improve recreation area around TWP hall for now. Such as: Picnic Table, Soccer nets and some new playground equipment. 2<sup>nd</sup> by Johnson. Passed 4-0.

**B.) Traffic Control Order**

Reviewed traffic order on Ingalls rd. No Parking signs on both sides of road by old dam.

**C.) Lowell 50**

Application for October is in.

**Old Business:           A.) Home Business Ordinance**

Roger looked at some revisions. He is still working on. Table  
Until next month's meeting.

**Closing Comments:       None**

**Adjourn:**               Motion to Adjourn by Mason. 2<sup>nd</sup> by Pike. Passed 4-0.  
Meeting closed 8:19

Meeting minutes by Cara Johnson