

OTISCO TOWNSHIP PREPOSED AGENDA

REGULAR BOARD MEETING

FEBRUARY 9, 2016 at 7:00 PM

- I. Call Meeting to order
- II. Pledge to flag and Opening Prayer
- III. Approval of meeting Agenda
- IV. Approval of Minutes
- V. Approval of monthly Bills
- VI. Public Comment
- VII. Correspondence
- VIII. Committee Reports/Minutes
 - a. Fire/mutual Aid Compact/Ambulance
 - b. Planning Commission: Gregory L. Ransford, Municipal Planning Consultant
 - c. ZBA
 - d. New Land Splits.
 - e. Zoning administrator
 - f. Road Committee
 - g. Cemetery Committee
 - h. County Commission-David Hodges
- IX. Unfinished Business
 - a. Addorio proposal for program ordinance enforcement record keeping. Lowell Township will pay ½ and the Zoning Administrator is asking Otisco Township to pay ½ (Approx. \$2,500)
 - b. Extruded Aluminum tax appeal *RU ordinance*
- X. New Business
 - a. Responsibility of the Website, Newsletter and Cemetery
- XI. Public Comment *Scholarship*
- XIII. Agenda - *Simon Sebago
b fine & gravel*
- XIV. Adjourn

April Agenda

OTISCO TOWNSHIP REGULAR MEETING AMENDED MINUTES
At the OTISCO TOWNSHIP HALL
FEBRUARY 9, 2016 @ 7:00 P.M.

The meeting was called to order by Clerk, Lynda Sower. The board unanimously put Trustee, Ben Oatley in charge of monitoring the meeting in the absence of Supervisor, Paul Reeves.

The Pledge of Allegiance was recited.

Members Present: Janet Breimayer, Treasurer; Lynda Sower, Clerk; Trustee, Ben Oatley; Trustee, Dan Zeiger

Member Absent: Paul Reeves, Supervisor

Approval of Agenda: Sower wanted to add a Scholarship for TGA on the new business. Oatley added RV Ordinance under unfinished business – Simon Salvage and 2016 Brine & Gradall Agreements. Zeigler moved that we approve the agenda with the above additions and Breimayer supported. 4-0 approved

Approval of Minutes: January 12, 2016 Board Meeting Minutes – Breimayer had several corrections. Zeigler moved that we approve minutes with the corrections and Breimayer supported. 4-0 approved

February 1, 2016 Budget minutes, Breimayer moved that the minutes be approved and Zeigler supported. 4-0 approved

January 27, 2016 Election Committee minutes, Breimayer moved to approve the minutes and Oatley supported.

January 7, 2016 Budget minutes, Laura Staat stated that there was a correction in these minutes; in regards to the Election Workers pay, should be hourly and not meeting. Sower stated that she would make this correction.

Approval of Bills: Breimayer moved to approve the bills as listed and Zeigler supported.

4-0 Roll Call - approved	Payroll --	\$6,531.67
	Accts Payable --	\$25,313.17
	Fire Contract --	<u>\$6,389.22</u>
	TOTAL	\$31,702.39

Correspondence: Sower had a letter from Layton & Richardson, P.C., they would like to be considered when we choose a firm to do the audit for this year. It will be filed until a later date. Sower also had a response from the State of Michigan Talent Investment Agency Unemployment Insurance Agency, about an appeal that Sower had sent to them about a Penalty bill for \$6,800 that the township received because of past unemployment papers not being filed. This has been canceled.

COMMITTEE REPORTS

Planning Commission: Oatley reported that the Planning Commission Board had approved the Lehman Permit. Next month they will be talking about the CNC expansion. Greg Ransford, Municipal Planning Consultant will attend this meeting.

Zoning Reports: Marc Larabel, Zoning Administrator, reported that he had been busy with zoning issues and permits not being requested when needed.

Cemetery Committee: Laura Staats reported that the committee has not had any meetings, but will have one in March.

County Commission: David Hodges, County Commissioner, reported that the committee had chosen Landmark Design from Grand Rapids, to work on the one and a half million project of a new building. They also are working on getting a \$41,000 grant from WMSRDC for emergency equipment. The county's 911 wants to switch from wire line to optic line, for better service for the people of Ionia County. The Ionia County Sheriff's office is working on a grant for Marine Control.

Hodges brought drawings of an addition of the Otisco Township Hall and a quote for \$230,000 from Scheid Construction, so the township board would have some idea what it would take to get this addition.

Hodges also had a letter for the board to consider extending his mowing contract for another year at the same cost as the previous year.

UNFINISHED BUSINESS

Addorio: Marc Larabel presented a quote from Addorio - a program ordinance enforcement record keeping software. Lowell Township will pay for half of the cost and Otisco Township will pay the other. It will be \$2750 from each township. It will scan documents and put them on the server. Breimayer moved that we approve this software installation and Zeigler supported. 3-1 approved Sower was the only no vote.

Extruded Aluminum Tax Appeal: The board had a brief discussion and Breimayer moved that we have Paul Reeves and Judy Lindberg negotiate with Extruded Aluminum for a settlement, Zeigler supported. 4-0 approved

RV Ordinance: Tabled to March

Simon Salvage Yard: Sower moved that we grant the renewal of Simon's License for another year (April 1, 2016-April 1, 2017), and Zeigler supported. 4-0 approved

2016 Brine Contract: Sower moved to renew the Brine contract with Ionia County Road Commission for the upcoming year and Breimayer supported. 4-0 approved

2016 Gradall Agreement: Breimayer moved to renew the Gradall contract with Ionia County Road Commission for the upcoming year and Sower supported. 4-0 Roll Call approved

TGA Scholarship: Oatley moved to allow Sower to apply for a Scholarship from MTA for TGA courses and Breimayer supported. 4-0 approved

NEW BUSINESS

Responsibility of Website, Newsletter & Cemetery: Sower stated that since the budget for this next year has cut the wages for her deputy from \$6,500 to \$2,000 for the year, that she no longer will be able to do these duties because of the lowered cap of her deputy's wages. Sower used her deputy to keep these duties done and up to date. It is not a part of her Statutory Duties as stated by the State of Michigan, and she will not be doing them. Oatley stated that they were a part of the job when she took the job. Sower replied I ran for this job and got it. Oatley stated that the board would try to see about adding money to her budget at the Thursday budget meeting. The board decided to pay Betsy from Addoria to keep the website up to date. Sower agreed to keep the cemetery duties.

Public Comment: Larabel stated that the township has several Flags that need to be disposed of properly. Staats will take care of this job if the board approves. The board unanimously gave the permission for this to be done. Staats has put a poster in the hall for the March 12, 2016 St. Patricks Celebration that the Social Club will be putting on. Everyone is Welcome.

Adjournment: Oatley moved to adjourn the meeting at 8:45 p.m. and Zeigler approved.

Minutes by

Lynda Sower – Otisco Township Clerk